



# iPhone Email Setup

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## Step 1

Go into “**Settings**” from the Home Screen.



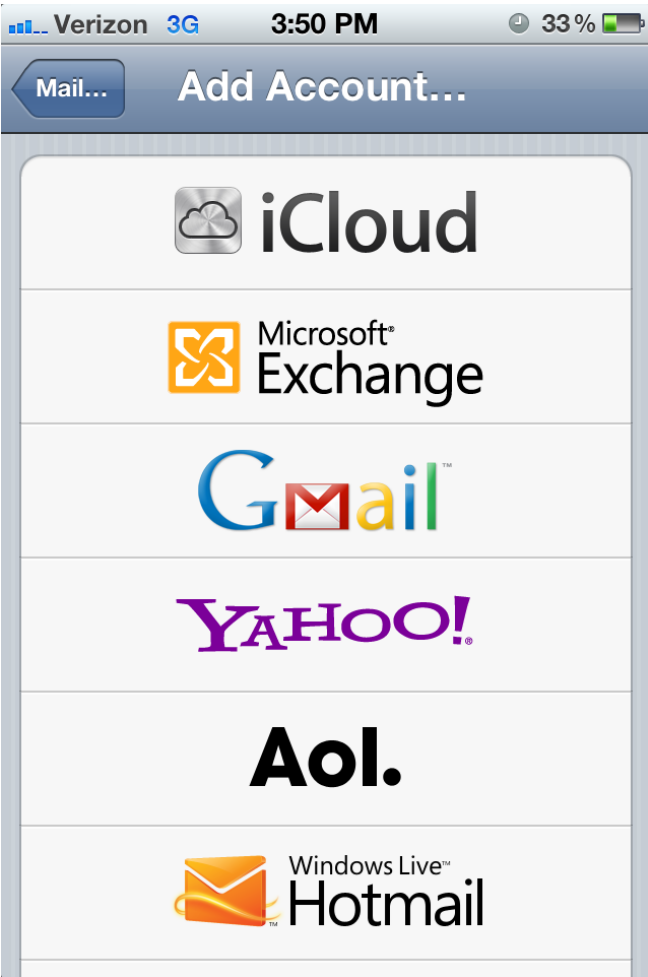
## Step 2

Scroll down and choose “**Mail, Contacts, Calendars**” from the settings menu.



## Step 3

Go into “Add Account”.



## Step 4

Select **“Microsoft Exchange”**.

Verizon 3G 3:50 PM 33%

Cancel Exchange Next

Email email@company.com

Domain Optional

Username Required

Password Required

Description My Exchange Account

## Step 5

Email: [email@jones.k12.ms.us](mailto:email@jones.k12.ms.us)

Domain: JCS

Username: First Initial, Middle Initial,  
Last Name

Password: Your email password

Description: Do Not Put Anything

\*\*Go to **“Next”** when done

The screenshot shows an iPhone 'Account' settings screen. At the top, the status bar displays 'Verizon 3G', '3:50 PM', and '33%' battery. The title bar contains 'Cancel', 'Account', and 'Done' buttons. The main content area includes several fields: 'Email' (alishee@jones.k12.ms.us), 'Server' (mail.jones.k12.ms.us), 'Domain' (jcs), 'Username' (alishee), 'Password' (represented by seven dots), 'Description' (Exchange), and 'Use SSL' (a toggle switch set to 'ON').

Field	Value
Email	alishee@jones.k12.ms.us
Server	mail.jones.k12.ms.us
Domain	jcs
Username	alishee
Password	•••••••
Description	Exchange
Use SSL	ON

## Step 6

A new field will show up called **“Server”**. The server name is **mail.jones.k12.ms.us**. Go to **“Done”**. Your account is now setup.