

Student Handbook 2017-2018

This handbook should be taken home and read by parents.

West Jones Middle/High School

**Mr. Cooper Pope
Supervising Principal**

Name: _____

Address: _____

Locker # _____

The Pledge of Allegiance

*"I pledge allegiance to the flag
of the United States of America
and to the republic
for which it stands:
one nation under God,
indivisible,
with liberty and
justice for all."*

Welcome

On behalf of the administration, faculty and staff, I wish to extend a cordial welcome to each of you to West Jones Middle/High School. This 2017-2018 school year provides you, the student, with the opportunity to enhance your educational interests and needs to whatever capacity you desire. Each student should realize that the individual has a responsibility to make the most of those educational opportunities that are provided at school.

The purpose of this handbook is to expose all student to the programs, policies and regulations of West Jones. This handbook will serve as a guide to assure that every student will have an equal opportunity to enrich his or her life through the educational process.

I request that you study carefully the materials in this handbook and utilize it to become a better-informed citizen of our school. Practice good citizenship, be respectful of the rights of others, and be a positive force in helping to make the 2017-2018 school year one of the best at West Jones Middle/High School.

Respectfully,

A handwritten signature in black ink that reads "Cooper Pope". The signature is written in a cursive, flowing style.

Cooper Pope
Supervising Principal

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Jones County School District



ADMINISTRATION

Tommy Parker _____ **Superintendent**
B.S., University of Southern Mississippi; M. Ed., University of Southern Mississippi

James Walters _____ **Assistant Superintendent**
B.S., University of Southern Mississippi; M. Ed., University of Southern Mississippi

BOARD OF EDUCATION

Ronnie Herrington **District I**
Jerry O. Terry, Jr. **District II**
Randy Norwood **District III**
Dan Ashley **District IV**
Lester Boyles **District V**
Terry Caves **Attorney**

2017-2018 Jones County Schools Calendar

August 3, 2017	Open House
August 7, 2017	First Full Day K-12
September 4, 2017	Labor Day Holiday
September 7, 2017	Issue Progress Reports
September 29, 2017	End of 1 st Month-39 Days
October 9, 2017	Fall Break (Bad Weather Day)
October 10, 2017	Professional Development—Student Holiday (185 Day Personnel <u>DO NOT</u> work)
October 13, 2017	End of 1 st Nine Weeks-46 Days
October 19, 2017	Issue Report Cards
October 31, 2017	End of 2 nd Month – 21 Days
November 9, 2017	Issue Progress Reports
November 20-24, 2017	Thanksgiving Holidays
November 30, 2017	End of 3 rd Month – 16 Days
December 22, 2017	60% Student Day
December 22, 2017	End of 4 th Month – 16 Days; End of 2 nd Nine Weeks—45 Days;
	End of 1 st Semester—92 Days
December 25-January 5, 2018	Christmas Holidays
January 8, 2018	Professional Development/Student Holiday (185 Day Personnel <u>DO NOT</u> work)
January 9, 2018	Students' Return
January 11, 2018	Issue Progress Reports
January 15, 2018	Dr. Martin Luther King Holiday
January 31, 2018	End of 5 th Month-18 Days
February 8, 2018	Issue Progress Reports
February 19, 2018	Bad Weather Day
February 20, 2018	Professional Development Day
February 29, 2018	End of 6 th Month – 18 Days
March 4, 2018	End of 3 rd Nine Weeks – 41 Days
March 12-16, 2018	Spring Break
March 29, 2018	End of 7 th Month – 16 Days
March 30, 2018	Good Friday
April 2, 2018	Bad Weather Day
April 6, 2018	Kindergarten Pre-Registration
April 20, 2018	Issue Progress Reports
April 30, 2018	End of 8 th Month – 20 Days
May 14, 15, 16, 2018	Senior Exams
May 18, 2018	Graduation: WJH—11 a.m.; NEJ—3 p.m.; SJH—7 p.m.
May 22, 23, 24, 2018	Semester Exams (Middle/High Schools Only)
May 24, 2018	Students' Last Day & 60% Student Day
May 24, 2018	End of 9 th Month- 18 days; End of 4 th Nine Weeks-47 Days;
	End of 2 nd Semester-88 Days

DIRECTORY OF HIGH SCHOOLS

Northeast Jones High School

68 Northeast Drive

Laurel, MS 39443

Telephone: 601-425-2347

Fax: 601-649-1736

Dr. Jennifer Lowery, Principal

South Jones High School

313 Anderson Street

Ellisville, MS 39437

Telephone: 601-477-8451

Fax: 601-477-8452

Dr. Billy Ray Jones, Principal

West Jones High School

254 Springhill Road

Laurel, MS 39443

Telephone: 601-729-8144

Fax: 601-729-8148

Mr. Cooper Pope, Principal

Jones County Career and Technical Center

2409 Moose Drive

Laurel, MS 39443

Telephone: 601-425-2378

Fax: 601-425-2349

Dr. Tom Wallace, Director

Jones County Learning Center

5223 Hwy 84 West

Laurel, MS 39443

Telephone: 601-428-8800

Fax: 601-428-8090

Mr. Eric Walters, Principal

**WJH ADMINISTRATION, FACULTY, AND STAFF
2017-2018**

Administration

Mr. Cooper Pope	Supervising Principal
Mr. David Valentine	Principal (11th-12th)
Mr. Mike Moore	Principal (9th-10th)
Mr. Larry Johnston	Principal (7th-8th)
Mrs. Sabrina Mauldin	Counselor (11th-12th)
Mrs. Felecia James	Counselor (9th-10th)
Mrs. Suzi Broom	Counselor (7th-8th)

Faculty

Brandon Adcock	Special Education
Malori Al-Suwaidi	English
Vickie Barnett	Health Science/Career Tech Ctr.
Debbie Bender	Science/Cheer Coach
Sheila Benson	Culinary Arts/Career Tech Ctr.
Bud Blackledge	Drivers Ed/Coach
Sharon Brown	Special Education
Jonathan Clark	Agriculture
Lacey Cockrell	Fine Arts/Art
Shane Cockrell	Fine Arts/Music
Randy Cooley	Social Studies
Karen Deniakos	Science
Karla Dixon	English
Sharla Draughn	Math
Brandi Edwards	Architecture & Drafting/Career Tech Ctr.
Megan Evans	Math
Michelle Flynt	Special Education
Brent Freeman	Social Studies/Coach
Rebecca Garick	Special Education
Alicia Genna	English
Chip Gieger	Science
Wendy Grafton	Math
Denise Graves	Technology Foundations
Mary Margaret Graves	Special Education
Courtney Hagan	Math
Leslie Hand	Special Education
Natasha Hayes	Science
Ty Herrington	Welding/Career Tech Ctr.
Cindy Hill	Special Education
Deana Holifield	English
Mallory Hopkins	Social Studies
Ellene Hosey	Early Childhood/Career Tech Ctr.
Amanda Howe	Math
Jennifer Ishee	English

**William Jones
Jeremiah Keyes
Kody Killens
Meliss Kinsey
Brenda Kirby
Mark Laird
Mary Loper
Kathi Lott
Connie Lowe
Terrell Luckey
Lyndie Lyon
Shanna Matthews
Janice McCullum
Charles McMillan
Gwen Milsap
Kayla Moss
Rebecca Moss
Ken Parker
Sharon Pendarvis
Rhonda Perkins
Dana Pierce
Scott Pierson
Philip Ray
Regina Reddoch
Kathy Robinson
Deann Rose
Kelly Rounsaville
Jessica Shoemake
Dawn Smith
Erin Smith
Junior Smith
Justin Stringer
Anna Sullivan
Josh Sullivan
Tripp Sumrall
Trey Sutton
Catrina Taylor
Denise Taylor
Michelle Thomas
Melissa Thrash
Danielle Todd
Corey Tolbert
Megan Tolbert
Kelsey Upton
Rose West
Amanda White
Chris White
Rita Wilson
Cody Windham
Craig Winship**

**Special Education
PE/Coach
Fine Arts/Band
Fine Arts/Music
Social Studies
Fine Arts/Band
Family & Consumer Science
STEM/Technology Foundations
Science/STEM
Science/Coach
Business Technology/Coach
Social Studies
Math
Auto Collision Repair/Career Tech Ctr.
English
Math
English
Agriculture
PE/Coach
Media Specialist
English
PE/Athletic Director
Automotive Technology/Career Tech Ctr.
English
English/Yearbook
English
English
English
Health Science/Career Tech Center
Fine Arts/Art
Drivers Ed
Science
English/Coach
Math/Coach
Social Studies/Coach
Social Studies/Coach
Social Studies
Science
Math
Social Studies
Social Studies
Social Studies/Science
Science
Math
Technology Foundations
Math
Social Studies/Coach
English
Special Education/Coach
Math/Coach**

**Cinda Woodyard
Chanse Yelverton
Jenna Yelverton**

**Special Education
Social Studies/Coach
English**

Staff

**Lynsie Brown
Kelly Chandler
Mallory Giovengo
Karen Goodwin
Vanessa Hutchinson
Adam Ishee
Phil Maskew
Pam McDonniel
Udith Pippen
Linda Stringer
Melissa Tolbert**

**Career Center
MSIS
Fine Arts Assistant
Attendance Clerk
Cafeteria Manager
Technology
School Resource Officer
High School Secretary
Office Manager/Bookkeeper
Administrative Assistant
Middle School Secretary**

Teacher Assistants

**Amanda Robinson
Jan Thornton**

**Teacher Assistant
Teacher Assistant**

**Jones County School District's
Notice of Nondiscrimination**

The Jones County School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies:

Mark Herrington
5204 Highway 11 North
Ellisville, MS 39437
Phone: 601-649-5201

If you have further questions or concerns, you may contact:

United States Department of Education
Office for Civil Rights
1999 Bryan Street, Suite 1620
Dallas, Texas 75201-6810
OCR 305
#214-661-9600

**West Jones Middle/High School
Daily Schedule**

7:20	-	Alternating Special Duty
7:30	-	Teachers Report
7:40	-	Warning Bell
7:50	-	Tardy Bell
7:50 – 8:40	-	1 st Period
8:45	-	Tardy Bell
8:45 – 9:35	-	2 nd Period
9:40	-	Tardy Bell
9:40 – 10:30	-	3 rd Period
10:35	-	Tardy Bell
10:35 – 11:25	-	4 th Period
11:30	-	Tardy Bell
10:35 – 11:55	-	4 th Period
11:30 – 12:55	-	5 th Period
1:00	-	Tardy Bell
1:00 – 1:50	-	6 th Period
1:55	-	Tardy Bell
1:55 – 2:45	-	7 th Period
2:45 – 3:25	-	Consultation**

**The consultation period will be used for conferences with parents, other teachers, and students as well as planning future instruction.

Lunch Schedule

10:30—10:55	-	7 th Grade
11:00—11:25	-	8 th Grade
11:30—11:55	-	Building I
12:00—12:25	-	Building III, Ag, Study Hall, Trailer
12:30—12:55	-	Building II, Gym

Lunch Schedule Procedures

1. The beginning time for each lunch period is the time you are scheduled to leave your room going to the cafeteria. The ending time for each lunch period is the time that you are scheduled back in the classroom.
2. Teachers are to orientate students about proper conduct while in the cafeteria. This should include minimal noise, table manners, proper disposal of trays, etc.
3. Students who bring lunches must eat in the cafeteria.
4. It is important that each class take only the scheduled time period for lunch. Teachers are not allowed to give their class or individual students extra time. Any student that is late returning to class will be dealt with according to the routine tardy/truancy policy, unless prior approval has been given by the teacher to accommodate an emergency.
5. The cafeteria does not serve take-outs. All food purchased in the cafeteria must be consumed there and disposed of in the appropriate manner.
6. Each teacher is responsible for supervising students at all times during the lunch period.
7. No competitive food items may be sold on campus or consumed in the cafeteria one hour prior to or during lunch period.
8. Students who do not eat in the cafeteria must report to the designated area of supervision.
9. Students are not allowed to remain in the classroom unsupervised during the lunch period.
10. It may be necessary for all students to report to the cafeteria due to weather conditions or other extenuating circumstances as directed by the supervising principal.

Career and Technical Center Schedule

I-First Block	-	7:50—9:35
II-Second Block	-	9:40—11:45
III-Third Block	-	1:00—2:45

Students returning to the high school from the Career and Technical Center will not enter the buildings until the bell rings for third period and again for fifth period. Afternoon Career and Tech students may enter at 2:40 p.m.

ALTERNATIVE EDUCATION

Students attending the Jones County School District classified as at-risk and/or unable to function in the regular school setting may be offered an alternative education. The Jones County School District provides alternative education through the Jones County Learning Center. This center was formed to develop, implement, and provide alternative education for all classifications of at-risk youth.

The major goal of Jones County Learning Center is to improve the academic, occupational, and personal skills of potential secondary school dropouts to a degree that will permit them to stay in school and graduate or obtain a GED.

At-risk students may be referred to the principal by school personnel, parents, or community agencies for possible placement in the alternative school.

Students arriving at their home campus for transfer to the alternative school in the a.m.. or returning to their school campus in the p.m. must remain at the assigned bus pick-up area at all times.

SECONDARY ADMISSION

Whenever any minor child seeks or applies to enroll in the district, his/her parents or guardian shall accompany him/her. S37-15-9 (1960)

This board encourages the admission of all eligible pupils into our school. Verification of eligibility shall be the duty of the administration to protect our pupils from possible overcrowding with all of its attendant disadvantages and to protect our taxpayers from unwarranted financial burden.

Students will be allowed to enter this school district without a waiting period as long as the parents or guardian are legal residents of the district.

No pupil shall be permanently enrolled in school in the State of Mississippi who formerly was enrolled in another public or private school within the state until the cumulative record of the pupil shall have been received from the school from which he transferred. Should such record have become lost or destroyed, then it shall be the duty of the superintendent or principal of the school where the pupil last attended school to initiate a new record.

When any child applies for admission or enrollment in any public school in the State, the parent or guardian shall indicate on the school registration form if the enrolling child has been expelled from any public or private school or is currently a party to an expulsion proceeding. If it is determined from the child's cumulative record or application for admission or enrollment that the child has been expelled, the school district may deny the student admission and enrollment until the superintendent of the school or his designee has reviewed the child's cumulative record and determined that the child has participated in successful rehabilitative efforts including, but not limited to, progress in an alternative school or similar program. If the child is a party to an expulsion proceeding, the child may be admitted to a public school pending final disposition of the expulsion proceeding. If the expulsion proceeding is for an act involving violence, weapons, alcohol, illegal drugs or other activity that may result in expulsion, the school district shall not be required to grant admission or enrollment to the child before one (1) calendar year after the date of expulsion. (Mississippi Code 37-15-9).

Any student who is a legal resident of the school district and has been accepted, or who has clear release from another school district will be allowed to enroll in this school district.

Admission—Pupil Residence

Parents/legal guardians shall notify the school immediately upon changes of address, telephone numbers, and/or marital status. In the case of separated or divorced parents, court orders and/or decrees involving custody of children will be the controlling factor when decisions are made concerning the admission residency, and/or other school matters concerning the student. Any questions concerning the custody of students when court documents have not been filed at the school, will be referred to the superintendent and school attorney.

This school board shall not recognize any legal guardianship formed for the purpose of establishing residency for school district attendance purposes.

S37-15-31 (1) (d) (1989)

To be admitted to a secondary school, pupils shall provide the school with the following information:

1. Birth Certificate (Certified)
2. Certificate of Compliance (Form 121/122)
3. Report Card
4. Name and address of former school attended
5. Legal home address of parent or guardian
6. Proof of residence form
7. Proper withdrawal documentation from former school

It is the policy of the District to enroll only students that are legal residents of the Jones County School District and to enroll in a school, only students who are legal residents of that school zone within the District.

A student residing with an adult other than his or her parent or court-appointed guardians will be required to furnish the information and documentation required by the federal court order dated August 24, 1989 and any supplemental orders.

A student residing with an adult other than his or her parent or court-appointed guardians will also be required to furnish prior to enrollment a certified copy of a court order appointing the adult the legal guardian of the student and authorizing the guardian to make all decisions on behalf of the student with regard to the student's activities and education with the school district.

A student whose parent is in the military may be exempted from this policy but only after approval by the Board.

ATTENDANCE

Regular attendance is essential if students are to reach their full potential in school. All students shall attend school as required by school board policy. Therefore, it is expected that each student attend 180 school days during the school year.

The parents of any student not attending school on a regular basis will be notified of the student's attendance record. The principal or the principal's designee will contact the student's parents or guardian by telephone or by registered letter. The school administration will keep a record of this notice.

ABSENCES

Each of the following shall constitute a valid excuse for temporary non-attendance of a compulsory, school-age child enrolled in public school, provided satisfactory evidence of the excuse is provided to the superintendent of the school district or his designee on the day the student returns to the school. Unless approved by the school administration, absences may not be excused after the day the student returns to school.

1. An absence is excused when the absence results from the compulsory-school-aged child's attendance of an authorized school activity with the prior approval of the superintendent of the school district or his designee. Such activities may include field trips, athletic contests, student conventions, musical festivals and any similar activity.
2. An absence is excused when the absence results from illness or injury which prevents the compulsory-school-age child from being physically able to attend school.

3. An absence is excused when isolation of a compulsory-school-age child is ordered by the county health officer, by the State Board of Health or appropriate school official.
4. An absence is excused when it results from the death or illness of a member of the immediate family of a compulsory-school-age child. The immediate family member of a compulsory-school-age child includes children, spouse, grandparents, brothers and sisters, including stepbrothers and stepsisters.
5. An absence is excused when it results from a medical or dental appointment of a compulsory-school-age child where an approval of the superintendent of the school district or his designee is gained prior to the absence, except in the case of an emergency.
6. An absence is excused when it results from the attendance of a compulsory-school-age child at the proceedings of a court or an administrative tribunal if such child is a party to the action or under subpoena as a witness.
7. An absence may be excused if the religion to which the compulsory-school-age child or such child's parents adheres, requires or suggests the observance of a religious event. The approval of such absence is within the discretion of the superintendent of the school district or his designee, but approval should be granted unless the religion's observance is of such duration as to interfere with the education of the child.
8. An absence may be excused when it is demonstrated to the satisfaction of the Superintendent or his designee that the purpose of the absence is to take advantage of a valid educational opportunity such as travel including vacations or family travel. Approval of such absence must be gained from the Superintendent of the school district or his designee prior to the absence but such approval shall not be unreasonably withheld.
9. An absence may be excused when it is demonstrated to the satisfaction of the superintendent of the school district or his designee that conditions are sufficient to warrant the compulsory-school-age child's non-attendance.
10. However, no absences shall be excused by the school district superintendent or his designee when student suspensions or expulsions circumvent the intent and spirit of the compulsory attendance law.

Note: MSIS personnel/attendance clerks may add additional information to excuses.

EXCUSED ABSENCES

In order to receive an excuse the parent or guardian will do one of the following:

1. Telephone the school on the day of the absence or on the day the student returns to school. All telephone calls must be accompanied with a note on the day the student returns.
2. Send a written note by the student on the day he/she returns to school. The excuse must be presented to the office at the time of arrival. It should state the reason for the absence and a phone number where a parent may be contacted during school hours. No student will be allowed to re-enter class after an absence without first obtaining an excuse.
3. Telephone the school administration and get prior approval when there is prior knowledge of an absence.
 - A. Truancy will not be approved regardless of written notice or telephone calls
 - B. Absenteeism and dismissal on days of tests that cover work of two weeks or longer will not be approved unless the reason is personal illness, school activity, illness in the immediate family, or other situations confirmed in advance by the parent or guardian and agreed to by the principal or assistant principal, such agreement is to be documented by the principal or assistant principal.

4. Students are expected to make up all work missed due to an absence from school.
5. Any absence exceeding five (5) accumulated days within a semester which is due to personal illness must have a doctor's excuse or the school administration may excuse if determined the approval is in the best interest of the student.

UNEXCUSED ABSENCES

An unexcused absence is an absence during a school day by a compulsory-school-age child which is not due to a valid excuse for temporary non-attendance. However, students are expected to make up all work missed. Make-up work for unexcused absences will be made up between 2:45 and 3:30 Monday through Thursday.

Students will receive a zero each day in class missed due to an absence only if the student does not attempt to make up the missed work.

TRUANCY

A student is considered truant when he/she is absent without the knowledge or consent of parents and school officials. A student guilty of truancy will be given a one-day suspension or serve six (6) hours of after school detention. A parent/guardian must accompany such student upon return or personally contact the administration before the student is re-admitted. Should a second offense occur, a two-day suspension will result, or the student will be assigned twelve (12) hours of after-school detention.

ABSENCE FROM CLASS

A student who is in school cannot be absent from a class without permission of the principal. Such absences will be unexcused and treated the same as truancy.

OFFICIAL ABSENCES—SCHOOL ACTIVITIES

A student who is absent from school cannot participate in school activities or events that day or night. A student attending part of the day can be excused and will be allowed to participate. The policy includes all school activities.

When students have to choose between properly scheduled activities, there will be no loss of credit or reduction of grade.

An official absence is an absence by a student participating in events and activities authorized by the principal and placed on the school calendar when grades are affected by participation or performance.

Students will not be officially recorded or unofficially counted as absent from school or individual classes when they are on any school-sponsored activity. Such students will be allowed to make up any work missed.

Field trips must be of an educational nature and must have prior approval of the school administration and the superintendent's office. Out-of-state trips require the approval of the school administration, the superintendent's office, and the school board.

Students participating in 4-H & FFA sponsored events will be allowed up to 5 official absences per academic year for participation in such events.

MAKE-UP WORK

The pupil will be allowed to make-up work missed due to any absence. Make-up work may be completed under the following provisions:

Excused Absences

1. The initiative must be taken by the student to consult the teacher(s) as to work missed upon the day he/she returns. If the student fails to make the contact, the opportunity to make-up work will be forfeited and the student will receive a zero (0).
2. The student's teacher(s) will determine when and how missed assignments shall be made up. Students should be expected to complete make-up work either during study hall or after school. However, any work or test assigned previous to an absence is to be turned in or completed the day the student returns to school.
3. Time permitted for work to be made up shall be in direct proportion to the number of days absent.
4. The principal must notify all teachers when students are to be absent for school activities. The teacher who is in charge of the activity is responsible for furnishing a list of student names to be placed in every teacher's mailbox. This notification will be at least three (3) days prior to the activity.
5. If a student fails to appear for an appointment without being excused by the teacher, he/she has forfeited the right to complete make-up work. The student's grade will then be recorded as a zero.
6. In the event of a conflict of two or more school sponsored events or activities on the same date, those events or activities scheduled on the district calendar and/or on the M.H.S.A.A. calendar will take precedence over local scheduling and/or rescheduling.
7. After-school testing will be implemented to accommodate students who have approved absences on days when tests are administered.

Unexcused Absences

Make-up work may be completed under the following provisions:

1. The initiative must be taken by the student to consult the teacher(s) as to work missed upon the day he/she returns. If the student fails to make the contact, the opportunity to make up work will be forfeited and the student will receive a zero (0).
2. The student's teacher(s) will determine how missed assignments shall be made up. All make-up work for unexcused absences will be made up between 2:45 and 3:30 on Mondays, Tuesdays, Wednesdays, and Thursdays.
3. Grades for make-up work for unexcused absences will be calculated at 70% of the grade earned.
4. Time permitted for work to be made up shall be in direct proportion to the number of days absent.

DISMISSAL FROM SCHOOL

No student shall leave school without permission from the principal or his/her designee.

Students shall be allowed to check out of school for personal illness or a bonafide emergency. Students must secure an early dismissal request with the attendance office, and a parent or guardian must sign the student out before he/she will be allowed to leave school.

Students having an appointment with a medical doctor, dentist, or other valid reason(s) may check out of school as follows:

CHECK OUT PROCEDURES

1. A parent or guardian may personally come to school and check out a student.
2. The student may present a doctor or dental appointment card to the attendance office and receive approval for an early withdrawal.
3. The student may present a written excuse from the parent or guardian to the attendance office, which contains:
 - A. The date written
 - B. The name of the student
 - C. The student's I.D. number
 - D. The date(s) the student was or is to be absent
 - E. The reason/cause of the absence or early withdrawal
 - F. The signature of the parent or guardian
 - G. The phone numbers where the parent or guardian can be contacted
 1. All requests for early dismissals must be given to the principal by 9:00 a.m. on the day of the withdrawal and must contain the documentation requested for a written excuse.
 2. If a note or appointment card cannot be verified, school officials reserve the right to refuse the issuance of an unexcused absence and/or early withdrawal.
 - H. The school administration will determine if a checkout is excused or unexcused.
 - I. Parents or guardians coming for students during school must wait for the class to end before the student may be checked out unless an emergency has occurred.

Any student checking out of school will not return to the campus nor will the student remain on campus after checking out. Students may return to school only if they have the permission of the administration.

All calls to parents or guardians due to a student's sickness or other emergency must be made from administrative office, unless approved by an administrator. The parent or guardian contacted must speak to a school official before the student can check out and receive an excused early withdrawal.

DISMISSAL

Under no circumstances may students be dismissed as a reward for performance or as a result of travel to participate in an extra-curricular activity the preceding day.

All proposed early dismissals should be submitted to the superintendent for approval at least seven (7) regular school days prior to proposed dismissal. All exceptions are to be approved by the superintendent.

TARDINESS TO CLASS

Pupils are tardy when they enter the classroom at any time after the tardy bell rings. Pupils are allowed time to pass from one class to the next class and should not be tardy except in cases of emergency. If an emergency should arise, the pupil should get admittance from the teacher who knows about the emergency. In the event pupils need more than the regular time they should report to their class first and obtain permission from the teacher.

The student's teacher will excuse or unexcused tardiness to class except for first period. If a student finds it necessary to be late for class, the student must check with his/her teacher or the school office first. If the student is sick, he/she will report to an administrator in the school office.

Any student missing 15 minutes of class after the tardy bell rings will be considered truant if the tardy is unexcused.

As an incentive to be on time for each class, any student who does not have an unexcused tardy during the nine weeks will have 10 points added to his/her lowest grade. These points cannot be added to either the unit test or semester exam. This incentive will apply to each period in which the student does not have an unexcused tardy during the nine weeks.

UNEXCUSED TARDIES

The punishment for unexcused tardies in a particular class per year is as follows:

- 1ST unexcused tardy—a warning is issued by the teacher
- 2nd unexcused tardy—a warning is issued by the administration
- 3rd unexcused tardy—the student will be placed in after-school detention for an hour
- 4th unexcused tardy—the student will receive a day of in-school suspension and each recurring unexcused tardy will result in the student receiving a day of in-school suspension.

If a student fails to get an admittance slip to class prior to first period or upon late arrival and has to return to the office, the student will receive an unexcused tardy.

TARDINESS TO SCHOOL

A pupil is tardy if he arrives at any time after the tardy bell. Any pupil who is tardy must report to the principal's office before going to class. This applies to the first period only.

Teachers are instructed not to admit a pupil to class without admittance after the tardy bell has rung for first period.

Tardies due to personal illness, serious illness in the family, death in the family, or other similar emergencies will be excused if a written note or telephone call from the pupil's parent/guardian is presented at the time of arrival. All notes must contain the date, reason, time and a phone number where parents can be contacted during regular school hours. Oversleeping, clock failure, missed rides, and failure of vehicle will not be excused tardies.

Any student with a medical reason, which due to its nature may cause a student to be tardy from time to time shall be excused if a doctor has notified the school in advance. The notice will be in writing.

LEAVING CAMPUS

NO PUPIL MAY LEAVE SCHOOL AT ANY TIME DURING THE SCHOOL DAY WITHOUT PERMISSION OF THE PRINCIPAL.

ANY PUPIL LEAVING SCHOOL WITHOUT PERMISSION OF THE PRINCIPAL WILL BE CONSIDERED TRUANT.

ANY STUDENT WHO ARRIVES ON CAMPUS EARLY MUST REMAIN ON CAMPUS. SHOULD ANY STUDENT ARRIVE ON CAMPUS EARLY AND LEAVE, THE STUDENT WILL BE CONSIDERED TRUANT AND SHALL BE SUSPENDED REGARDLESS OF THE TIME HE OR SHE ARRIVES BACK TO CAMPUS.

Parents or guardians coming for students during school must wait for the class to end before the student may be checked out unless it is an emergency. Parents or guardians not known by school officials will be asked for identification.

LEAVING CLASS

Students assigned to a class will be expected to *remain* under the supervision of their teacher for *the entire* period. No students are to be dismissed from class unless it is an emergency. *Hall passes are required any time a student leaves class for any reason.*

All hall passes must contain the following information:

1. The student's name and I.D. number
2. The time the student leaves the class
3. The time the student is expected to return to class
4. The nature of the emergency
5. The signature of the student's teacher

Students are not to work for another teacher unless approved by both teachers first and then approved by the administration.

Only one student will be allowed out of class on a hall pass, unless it is an emergency and someone needs to accompany the student.

ACADEMIC

GRADUATION REQUIREMENTS

State of Mississippi

Each student, in order to receive a high school diploma, must meet all requirements established by the local board of education and by the State Board of Education. {MS Code 37-16-7} (SB Policies 3801, 3802, and 3803). Each student receiving a standard diploma has achieved a passing score on each of the required high school exit examinations or met the requirements of the SBE approved graduation assessment options. {MS Code 37-16-7} (SB Policies 3600, 3801, and 3803). Each student who has completed the secondary curriculum for special education may receive a special diploma or a certificate of completion. {MS Code 37-16-11(1)}. Each student with disabilities receiving a Mississippi Occupational Diploma (ending with entering 9th graders of 2016-2017) has successfully completed all minimum requirements established by the State Board of Education. {MS Code 37-16-11 (2)} (See Appendix G). The student who fails to meet the graduation requirements is not permitted to participate in the graduation exercises.

Subject Area Assessment Requirements

All students are required to take end-of-course exams in Algebra I, Biology I, English II, and U.S. History in order to graduate. If they do not pass all four tests, students may seek alternative options to graduate as outlined in State Board Policy 3803 and 3804.

A student is not eligible for these options until he/she has taken the subject area exam at least once.

1. All students enrolled in one of the four end-of-course Subject Area Test courses *must* pass the course and participate in the applicable end-of-course Subject Area Test in order to earn the Carnegie Unit.

2. Beginning with school year 2014-2015, students shall graduate by passing the course and meeting *one* of the following options:

- Passing the applicable end-of-course Subject Area Test, or
- Using options outlined in State Board Policy 3804, or
- Using the end-of-course Subject Area Test score with the overall course grade based on the Concordance Table for each of the four end-of-course Subject Area Tests as provided to school districts by the Mississippi Department of Education. (Students must be enrolled in order to utilize this option.)

3. Beginning with school year 2015-2016, in addition to number two (2) above, all students enrolled may achieve a combined minimum score from the end-of-course Subject Area Tests to meet the requirement for graduation in lieu of passing the applicable end-of-course Subject Area Test.

4. Beginning with school year 2018-2019, all students who are enrolled in an end-of-course Subject Area Test course for the first time must participate in the assessment in order to earn the Carnegie Unit. The assessment score will constitute 25% of the student's final grade in the course (pending MDE approval).

5. Any Mississippi public school student who fails to pass a required end-of-course Subject Area Test, prior to school year 2016-2017, will be offered opportunities to retake the test(s).

**APPENDIX A-1
GRADUATION REQUIREMENT
STANDARD 20--DISTRICT OPTION**

Note: This option may be offered by districts, but it is not required.

Each student graduating from a secondary school in an accredited school district will have earned the required Carnegie units as specified in the following table. Contents of each required and elective course must include the core objectives identified in the *Mississippi Curriculum Frameworks*. Course titles and identification numbers must appear in the current edition of the *Approved Courses for Secondary Schools of Mississippi*. (See SB Policies 2902 and 2903.) Enrollment in online and correspondence courses listed in this book must have prior approval granted by the principal. No more than one (1) of the minimum required number of units may be earned through completion of an approved correspondence course.

Any student who completes the minimum graduation requirements as specified below and has achieved a passing score on each of the required high school exit examinations is eligible to receive a high school diploma. The local school district may establish additional local requirements approved by the local school board as authorized under MS Code 37-16-7.

CURRICULUM AREA	CARNEGIE UNITS	REQUIRED SUBJECTS
ENGLISH	4 ¹	English I English II
MATHEMATICS	4 ²	Algebra I or Integrated Math I
SCIENCE	3 ³	Biology I
SOCIAL STUDIES	3	1 World History ⁴ 1 U.S. History ⁴ ½ U.S. Government ½ Mississippi Studies ⁵
HEALTH	½ ⁶ & ⁷	Contemporary Health ¹⁰
BUSINESS and TECHNOLOGY	1 ⁸	1 Information and Communication Technology (ICT) II or 1 Science, Technology, Engineering & Mathematics (STEM) or 1 Technology Foundations or ½ Keyboarding and ½ Computer Applications ¹¹ or Keystone or Computer Science
THE ARTS	1	Any approved 500.000 course or completion of the two-course sequence for Computer Graphics Technology I and II
ELECTIVES	4½ ⁹	
TOTAL UNITS REQUIRED	21	

NOTE: To determine if this option is appropriate for a student, a committee made up of principal, counselor, teacher(s), and parents will review the request. This option will be approved on a case by case basis.

Credits needed for classification:

9th – 0 10th – 6 11th – 10 12th – 16 Graduate - 21

APPENDIX A-1 (Continued)
GRADUATION REQUIREMENTS--STANDARD 20
District Option

¹Compensatory English, Compensatory Reading, and Compensatory Writing may not be included in the four (4) English courses required for graduation; however, these courses may be included in the four and one-half (4½) general electives required for graduation. Beginning school year 2014-2015, Compensatory English may only be taken if a credit-bearing English course is taken in the same school year. MYP-English I and MYP English II are accepted in lieu of the English I and English II requirements for students enrolled in the IB program.

²Compensatory Mathematics and any developmental mathematics course may not be included in the four (4) mathematics courses required for graduation; however, these courses may be included in the four and one-half (4½) general electives required for graduation. Beginning school year 2014-2015, Compensatory Mathematics may only be taken if a credit-bearing Math course is taken in the same school year. Beginning school year 2004-2005 for all entering eighth graders, at least one (1) of the four (4) required mathematics courses must be higher than Algebra I or Integrated Math I. The allowable mathematics courses that can be taken which are higher than Algebra I are: Geometry, Integrated Math II, Algebra II, Integrated Math III, CCR Advanced Math Plus, Algebra III, SREB Math Ready, Calculus, AP Calculus AB, AP Calculus BC, and AP Statistics. Advanced Algebra, Trigonometry, Pre-Calculus, Discrete Mathematics, and Statistics meet this requirement if taken prior to the 2015-2016 school year. One (1) of the four (4) required mathematics units may be in Drafting if the student completes the two-course sequence for Drafting I & II. Effective with the eighth graders of 2004-2005, Pre-Algebra, Transition to Algebra, and Algebra I, may be taken in the eighth grade for Carnegie unit credit. Pre-Algebra and Transition to Algebra are no longer available after the 2013-2014 school year. Carnegie units may be earned by seventh and eighth graders effective with school year 2014-2015 for the following courses: CCR Compacted Math Grade 7, CCR Math Grade 8, CCR Compacted Math Grade 8 (with Integrated Math I), and CCR Math Grade 8 (with Algebra I/Traditional). MYP Geometry, MYP Algebra II, IB-DP Mathematics I, IB-DP Mathematics II, IB-DP Mathematical Studies I, IB-DP Mathematical Studies II are allowable mathematics courses higher than Algebra I for IB students.

³One (1) unit may be in Concepts of Agriscience or Introduction to Agriscience and a second unit may be earned by completing two (2) of the following three (3) courses: Science of Agricultural Plants, Science of Agricultural Animals, or Science of Agricultural Environment. Two (2) units may be in the following courses if the student completes the required course sequence ending with Agriscience II, Allied Health II, Aquaculture II, Forestry II, Plastics and Polymer Science II, Technology Applications II, Robotics/Engineering II, Polymer Science II or Careers in Polymer Science, Horticulture II or Horticulture Landscape and Turf grass, Engineering II or Applied Engineering Concepts, Health Sciences II or Workplace and Employment Skills in Health Sciences. The allowable lab-based physical science courses are Physical Science, Chemistry, AP Chemistry, Physics, AP Physics B, AP Physics C – Electricity and Magnetism, AP Physics C – Mechanics, Polymer Science II, and Robotics/Engineering II. IB-DP Physics I, IB-DP Physics II, MYP Chemistry, and IB-DP Chemistry may be accepted as allowable lab-based physical science courses for students enrolled in the IB program. MYP Biology and IB-DP Biology I may be accepted in lieu of the Biology I requirement for students enrolled in an IB program. Effective with school year 2013-14, up to two (2) of the four (4) required science units (excluding Biology I) may be earned by completing Agriculture and Natural Resources I & II. One (1) credit allowed shall be awarded for Biology II, and one-half (½) credit shall be awarded for Botany, and one-half (½) credit shall be awarded for Field Experiences in Science. Effective with eighth graders of school year 2013-14, Introduction to Agriscience may be taken in the eighth grade for Carnegie unit credit.

APPENDIX A-1 (Continued)

⁴Based on the *2011 Mississippi Social Studies Framework*, A.P. World History can be accepted in lieu of the required World History from the Age of Enlightenment to Present course. A.P. United States History can be accepted in lieu of the required U.S. History from Post-reconstruction to Present course. A.P. Government and Politics: United States can be accepted in lieu of the required United States Government course. IB-DP History of the Americas I is accepted in lieu of the required U.S. History course for students enrolled in the IB program. IB-DP History of the Americas II is accepted in lieu of the required Mississippi Studies, Economics, and/or U.S. Government courses for students enrolled in the IB program. MYP U.S. Government is accepted in lieu of the required Government course for students enrolled in the IB program.

⁵The credit earned for a State/Local Government course in any other state by an out-of-state transfer student who enters after the sophomore year can stand in lieu of Mississippi Studies or Mississippi State and Local Government. If the transfer student took a State/Local Government course in a grade level that did not award Carnegie unit credit, then any other one-half ($\frac{1}{2}$) unit social studies course may be accepted. An out-of-state student who transfers after the junior year may substitute any other one-half ($\frac{1}{2}$) unit social studies course. Effective with eighth graders of school year 2013-14, Mississippi Studies and Geography may be taken in the eighth grade for Carnegie unit credit.

⁶Credit earned in Allied Health I/Health Science I may be accepted in lieu of Contemporary Health to meet the graduation requirement for one-half ($\frac{1}{2}$) Carnegie unit in Health.

⁷Successful completion of JROTC I and JROTC II may be accepted in lieu of Contemporary Health to meet the graduation requirement for one-half ($\frac{1}{2}$) Carnegie unit in Health beginning in the 2010-2011 school year and thereafter, when instruction includes all health components in the JROTC curriculum.

⁸Evidence of proficiency in Keyboarding and Computer Applications is accepted in lieu of the required courses if the student earns one (1) unit in any of the courses listed in the *Business and Technology Framework* (academic and vocational). Information & Computer Technology (ICT) II may be accepted in lieu of Computer Discovery. A Carnegie unit earned for Science, Technology, Engineering, & Mathematics (STEM) in the 8th or 9th grade meets this graduation requirement. Technology Foundations replaces Computer Discovery, Keyboarding and Computer Applications and meets this graduation requirement when taken in grades 8-12. MYP Computer Discovery may be accepted in lieu of Computer Discovery for students enrolled in an IB program.

⁹Elective units in physical education include participation in interscholastic athletic activities, band, performance choral, dance and JROTC that meet the instructional requirements specified in the *Fitness through Physical Education Framework* and that are sanctioned by the Mississippi High School Activities Association.

¹⁰Comprehensive Health or Family and Individual Health meet this requirement if taken prior to the 2014-2015 school year.

¹¹Computer Discovery meets this requirement if taken prior to the 2012-2013 school year. Beginning school year 2016-2017 a student may earn one (1) unit in Computer Science or Technology to meet graduation requirements.

**APPENDIX A-2
GRADUATION REQUIREMENTS
STANDARD 20
SENIORS OF SCHOOL YEAR 2011-2012 (and thereafter)
(Entering ninth graders in 2008-2009 and thereafter)**

Each student graduating from a secondary school in an accredited school district will have earned the required Carnegie units as specified in the following table. Contents of each required and elective course must include the core objectives identified in the *Mississippi Curriculum Frameworks*. Course titles and identification numbers must appear in the current edition of the *Approved Courses for Secondary Schools of Mississippi*. (See SB Policies 2902 and 2903) Enrollment in online and correspondence courses listed in this book must have prior approval granted by the principal. No more than one (1) of the minimum required number of units may be earned through completion of an approved correspondence course.

Any student who completes the minimum graduation requirements as specified below and has achieved a passing score on each of the required high school exit examinations is eligible to receive a high school diploma. The local school district may establish additional local requirements approved by the local school board as authorized under MS Code 37-16-7.

Beginning school year 2008-2009 and thereafter, all entering ninth graders (seniors of school year 2011-2012 and later) will be required to have a minimum of 24 Carnegie units as specified below, unless their parent/guardian requests to opt the student out of Appendix A-2 requirements in accordance with local school board policy. Any student who is taken out of these requirements of Appendix A-2 will be required to complete the graduation requirements as specified in Appendix A-1 (District Option). The local school district may establish additional local requirements approved by the local school board as authorized under MS Code 37-16-7.

CURRICULUM AREA	CARNEGIE UNITS	REQUIRED SUBJECTS
ENGLISH	4¹	English I English II
MATHEMATICS	4²	Algebra I or Integrated Math I
SCIENCE	4³	Biology I
SOCIAL STUDIES	4	1 World History⁴ 1 U.S. History⁴ ½ Geography⁴ ½ U.S. Government ½ Economics⁵ ½ Mississippi Studies⁴
HEALTH and PHYSICAL EDUCATION	1^{7&8}	½ Contemporary Health and ½ Physical Education^{9&11}
BUSINESS and TECHNOLOGY	1¹⁰	1 Information and Communication Technology (ICT) II or 1 Science, Technology, Engineering & Mathematics (STEM) or 1 Technology Foundations or ½ Keyboarding and ½ Computer Applications¹⁰ or Keystone or Computer Science¹⁰
THE ARTS	1	Any approved 500.000 course or completion of the two-course sequence for Computer Graphics Technology I and II

ELECTIVES	5¹¹	
ADDITIONAL LOCAL ELECTIVES	2	
TOTAL UNITS REQUIRED	26	

Credits needed for classification: 9th – 0 10th – 7 11th – 13 12th – 19 Graduate - 26

APPENDIX A-2 (Continued)
GRADUATION REQUIREMENTS
STANDARD 20
SENIORS OF SCHOOL YEAR 2011-2012
(Entering ninth graders in 2008-2009 and thereafter)

¹Compensatory English, Compensatory Reading, and Compensatory Writing may not be included in the four (4) English courses required for graduation; however, these courses may be included in the five (5) general electives required for graduation. Beginning school year 2014-2015, Compensatory English may only be taken if a credit-bearing English course is taken in the same school year. Accelerated English 9 can be accepted in lieu of English I. Accelerated English 10 and AP English Language Composition can be accepted in lieu of English II. Beginning school year 2010-2011 for all entering ninth graders, English I is a required prerequisite course for English II. English I may not be taken after a student completes English II.

²Compensatory Mathematics, Introduction to Engineering, and any developmental mathematics course may not be included in the four (4) mathematics courses required for graduation; however, these courses may be included in the five (5) general electives required for graduation. Beginning school year 2014-2015, Compensatory Mathematics may only be taken if a credit-bearing Math course is taken in the same school year. Math 8 cannot be taken after Algebra I or Integrated Math I. Beginning school year 2007-2008 for all entering eighth graders, at least two (2) of the four (4) required mathematics courses must be higher than Algebra I or Integrated Math I. Effective with ninth graders of 2010-2011, Survey of Mathematical Topics may not be included in the two (2) math courses higher than Algebra I. The allowable mathematics courses that can be taken which are higher than Algebra I or Integrated Math I are: Geometry, Integrated Math II, Algebra II, Integrated Math III, CCR Advanced Math Plus, Algebra III, SREB Math Ready, Calculus, AP Calculus AB, AP Calculus BC, and AP Statistics. Advanced Algebra, Trigonometry, Pre-Calculus, Discrete Mathematics, and Statistics meet this requirement if taken prior to the 2015-2016 school year. MYP Geometry, MYP Algebra II, IB-DP Mathematics I, IB-DP Mathematics II, IB-DP Mathematical Studies I, and IB-DP Mathematical Studies II are allowable mathematics courses higher than Algebra I for IB students. One (1) of the four (4) required mathematics units may be in Drafting if the student completes the two-course sequence for Drafting I & II. One (1) of the four (4) required mathematics units may be in Survey of Mathematical Topics; however, this course does not meet the mathematics requirement for admission to institutions of higher learning. Effective with the eighth graders of 2004-2005, Pre-Algebra, Transition to Algebra, and Algebra I may be taken in the eighth grade for Carnegie unit credit. Pre-Algebra, Transition to Algebra, and Survey of Mathematical Topics are no longer available after the 2013-2014 school year. Carnegie units may be earned by seventh and eighth graders effective with school year 2014-2015 for the following courses: CCR Compacted Math Grade 7, CCR Math Grade 8, CCR Compacted Math Grade 8 (with Integrated Math I), and CCR Math Grade 8 (with Algebra I/Traditional). Effective with the eighth graders of 2008-2009, Geometry may be taken in the eighth grade for Carnegie unit credit. Effective with 7th graders of 2012-13, Pre-Algebra, Algebra I, Biology I, ICT II (Information & Communication Technology), and first-year Foreign Language may be taken in the 7th grade for Carnegie unit credit provided the course content is the same as the high school course. Effective with 8th graders of 2012-2013, STEM (Science, Technology, Engineering,

APPENDIX A-2 (Continued)

& Mathematics) and second-year Foreign Language may be taken in the 8th grade for Carnegie unit credit provided the course content is the same as the high school course. Effective with 8th graders of 2013-2014, Introduction to Agriscience may be taken for Carnegie unit credit provided the course content is the same as the high school course.

³One (1) unit may be in Concepts of Agriscience or Introduction to Agriscience, and a second unit may be earned by completing two (2) of the following three (3) courses: Science of Agriculture Plants, Science of Agriculture Animals, and Science of Agricultural Environment. Two (2) units may be in the following courses if the student completes the required course sequence ending with Agriscience II, Allied Health II, Aquaculture II, Forestry II, Plastics and Polymer Science II, Technology Applications II, Robotics/Engineering II, Polymer Science II or Careers in Polymer Science, Horticulture II or Horticulture Landscape and Turf grass, Engineering II or Applied Engineering Concepts, Health Sciences II or Workplace and Employment Skills in Health Sciences. Beginning school year 2008-2009 for all entering eighth graders, one (1) unit must be a lab-based physical science. The allowable lab-based physical science courses are Physical Science, Chemistry, AP Chemistry, Physics, AP Physics B, AP Physics C – Electricity and Magnetism, AP Physics C – Mechanics, Polymer Science II, and Robotics/Engineering II. IB-DP Physics I, IB-DP Physics II, MYP Chemistry, and IB-DP Chemistry may be accepted as allowable lab-based physical science courses for students enrolled in the IB program. MYP Biology and IB-DP Biology I may be accepted in lieu of the Biology I requirement for students enrolled in an IB program. Effective with school year 2013-14, up to two (2) of the four (4) required science units (excluding Biology I) may be earned by completing Agriculture and Natural Resources I & II. One (1) credit allowed shall be awarded for Biology II, one-half ($\frac{1}{2}$) credit shall be awarded for Botany, and one-half ($\frac{1}{2}$) credit shall be awarded for Field Experiences in Science. Effective with eighth graders of school year 2013-14, Introduction to Agriscience may be taken in the eighth grade for Carnegie unit credit.

⁴Based on the 2011 Mississippi Social Studies Framework, A.P. World History can be accepted in lieu of the required World History from the Age of Enlightenment to Present course. A.P. United States History can be accepted in lieu of the required U.S. History from Post-reconstruction to Present course. A.P. Government and Politics: United States can be accepted in lieu of the required United States Government course. A.P. Macroeconomics or A.P. Microeconomics can be taken in lieu of the required Economics course. A.P. Human Geography can be accepted in lieu of the required Geography course. MYP World Geography is accepted in lieu of the required Geography course for students enrolled in the IB program. IB-DP History of the Americas I is accepted in lieu of the required U.S. History course for students enrolled in the IB program. IB-DP History of the Americas II is accepted in lieu of the required Mississippi Studies, Economics, and/or U.S. Government courses for students enrolled in the IB program. MYP U.S. Government is accepted in lieu of the required Government course for students enrolled in the IB program. Effective with eighth graders of school year 2013-14, Mississippi Studies and Geography may be taken in the eighth grade for Carnegie unit credit.

⁵Credit earned for Business Fundamentals or Business Fundamentals II may be accepted in lieu of one-half ($\frac{1}{2}$) unit in Economics.

⁶The credit earned for a State/Local Government course in any other state by an out-of-state transfer student who enters after the sophomore year can stand in lieu of Mississippi Studies or Mississippi State and Local Government. If the transfer student took a State/Local Government course in a grade level that did not award Carnegie unit credit, then any other one-half ($\frac{1}{2}$) unit social studies course may be accepted. An out-of-state student who transfers after the junior year may substitute any other one-half ($\frac{1}{2}$) unit social studies course.

⁷Credit earned in Allied Health I, Health Sciences I, or Theory and Application of Health Sciences I may be accepted in lieu of Contemporary Health to meet the graduation requirement for one-half ($\frac{1}{2}$) Carnegie unit in Health.

APPENDIX A-2 (Continued)

⁸Successful completion of JROTC I and JROTC II may be accepted in lieu of Contemporary Health to meet the graduation requirement for one-half ($\frac{1}{2}$) Carnegie unit in Health beginning in the 2010-2011 school year and thereafter.

⁹Comprehensive Health or Family and Individual Health meet the health requirement if taken prior to the 2014-2015 school year. The graduation requirement for one-half ($\frac{1}{2}$) unit in physical education may include participation in interscholastic athletic activities, band, dance and JROTC that meet the instructional requirements specified in the Fitness through Physical Education Framework and that are sanctioned by the Mississippi High School Activities Association.

¹⁰Evidence of proficiency in technology is accepted in lieu of the required courses if the student earns one (1) unit in a technology-rich academic or career technical course related to their program of study. Effective with school year 2012-2013, a Carnegie unit credit for ICT II (Information & Communication Technology) or Keystone may be awarded to 7th grade students. Effective with school year 2012-2013, a Carnegie unit credit for STEM (Science, Technology, Engineering, & Mathematics) may be awarded to 8th grade students. ICT II may be accepted in lieu of Computer Discovery. A Carnegie unit earned for STEM in the 8th or 9th grade meets this graduation requirement. Technology Foundations replaces Computer Discovery, Keyboarding, and Computer Applications, and meets this graduation requirement when taken in grades 8-12. MYP Computer Discovery may be accepted in lieu of Computer Discovery for students enrolled in an IB program. Computer Discovery meets this requirement if taken prior to the 2012-2013 school year. Beginning school year 2016-2017 a student may earn one (1) unit in Computer Science or Technology to meet graduation requirements.

¹¹Only one (1) elective unit in physical education including participation in interscholastic athletic activities, band, performance choral, dance or JROTC that meet the instructional requirements specified in the Fitness through Physical Education Framework and that are sanctioned by the Mississippi High School Activities Association may be applied each year to the minimum 24 required state units. If a local district has graduation requirements above the state requirements, they may award additional credits as outlined in the local Board policy.

**APPENDIX A-3
GRADUATION REQUIREMENTS
STANDARD 20
CAREER PATHWAY OPTION
SENIORS OF SCHOOL YEAR 2011-2012(and thereafter)
(Entering eleventh graders in 2010-2011 and thereafter ending with entering ninth graders 2016-2017)**

In 2010, Mississippi state policymakers passed legislation to create multiple pathways to a standard diploma. The 2010 legislative actions created a career pathway to a standard diploma, with the goal of improving Mississippi graduation rates and providing students with career and technical training that prepares students for postsecondary credential or certification programs and employable workplace skills. This legislative change created Section 37-16-17, Mississippi Code of 1972, as amended, to provide for high school career option programs and career track curricula for students not wishing to pursue a baccalaureate degree.

Enrollment in online and correspondence courses listed in this book must have prior approval granted by the principal. No more than one (1) of the minimum required number of units may be earned through completion of an approved correspondence course.

CURRICULUM AREA	CARNEGIE UNITS	REQUIRED SUBJECTS
ENGLISH	4 ¹	English I English II
MATHEMATICS	3 ²	Algebra I or Integrated Math I
SCIENCE	3 ³	Biology I
SOCIAL STUDIES	3 ^{4, 5}	1 U.S. History ½ U.S. Government ½ Mississippi Studies
HEALTH or PHYSICAL EDUCATION	½ ⁶	½ Contemporary Health or ½ Physical Education¹⁰
CAREER and TECHNICAL	4 ⁷	(Selected from Student's Program of Study)
BUSINESS and TECHNOLOGY	1 ⁸	Technology Foundations, Information and Communication Technology (ICT) II, Science, Technology, Engineering, and Mathematics (STEM), or Computer Applications and Keyboarding, Keystone or Computer Science⁸
ELECTIVES	2 ½ ⁹	Courses selected from the student's approved program of study
TOTAL UNITS REQUIRED	21	

NOTE: Mississippi's Institutions of Higher Learning requirements differ from minimum graduation requirements for this diploma pathway.

Credits needed for classification:

9th – 0 10th – 6 11th – 10 12th - 16 Graduate - 21

APPENDIX A-3 (Continued)
GRADUATION REQUIREMENTS

Standard 20

Career Pathway Option

SENIORS OF SCHOOL YEAR 2011-2012 (and thereafter)

(Entering eleventh graders 2010-2011 and thereafter ending with entering ninth graders 2016-2017)

¹Compensatory English, Compensatory Reading, and Compensatory Writing shall not be included in the four (4) English courses required for graduation. Beginning school year 2014-2015, Compensatory English may only be taken if a credit-bearing English course is taken in the same school year. The two (2) additional English credits must be from the student's program of study which includes Technical Writing, Creative Writing, English III, English IV, or any college-level dual credit courses.

²Compensatory Mathematics may not be included in the three (3) mathematics courses required for graduation. Beginning school year 2014-2015, Compensatory Mathematics may only be taken if a credit-bearing Math course is taken in the same school year. Math 8 cannot be taken after Algebra I or Integrated Math I. For students pursuing the Career Pathway Graduation Option, at least one (1) of the required mathematics courses must be above Algebra I or Integrated Math I and selected from the student's program of study. The allowable mathematics courses that can be taken which are higher than Algebra I or Integrated Math I are: Geometry, Integrated Math II, Algebra II, Integrated Math III, CCR Advanced Math Plus, Algebra III, SREB Math Ready, Calculus, AP Calculus AB, AP Calculus BC, and AP Statistics, or any college-level dual credit courses. Survey of Mathematical Topics, Advanced Algebra, Trigonometry, Pre-Calculus, Discrete Mathematics, and Statistics meet this requirement if taken prior to the 2015-2016 school year. Effective with the eighth graders of 2004-2005, Pre-Algebra, Transition to Algebra, and Algebra I may be taken in the eighth grade for Carnegie unit credit. Effective with the eighth graders of 2008-2009, Geometry may be taken in the eighth grade for Carnegie unit credit. Pre-Algebra and Transition to Algebra are no longer available after the 2013-2014 school year. Carnegie units may be earned by seventh and eighth graders effective with school year 2014-2015 for the following courses: CCR Compacted Math Grade 7, CCR Math Grade 8, CCR Compacted Math Grade 8 (with Integrated Math I), and CCR Math Grade 8 (with Algebra I/Traditional).

³For students pursuing the Career Pathway Graduation Option, at least one (1) of the required science courses must be above Biology I and selected from the student's program of study. If a student's program of study allows, one (1) unit may be in Concepts of Agriscience (AEST). A second science unit may be earned by completing a two-course sequence selected from the following options: Science of Agricultural Animals, Science of Agricultural Plants, or Science of Agricultural Environment. Two (2) units may be in the following courses if the student completes the two-course sequence: Agriscience I & II; Allied Health I & II; Health Science I & II; Aquaculture I & II; Forestry I & II; Horticulture I & II; Polymer Science I & II; Technology Applications I & II; and Engineering I & II. Effective with school year 2013-14, up to two (2) of the three (3) required science units (excluding Biology I) may be earned by completing Agriculture and Natural Resources I & II. One (1) credit allowed shall be awarded for Biology II, and one-half ($\frac{1}{2}$) credit shall be awarded for Botany, and one-half ($\frac{1}{2}$) credit shall be awarded for Field Experiences in Science. Effective with eighth graders of school year 2013-14, Introduction to Agriscience may be taken in the eighth grade for Carnegie unit credit.

⁴AP U.S. History is accepted in lieu of the required U.S. History Post-reconstruction to Present. The third social studies credit should be selected based on the student's program of study.

⁵The credit earned for a State/Local Government course in any other state by an out-of-state transfer student who enters after the sophomore year can stand in lieu of Mississippi Studies or Mississippi State and Local Government. If the transfer student took a State/Local Government course in a grade level that did not award Carnegie unit credit, then any other one-half ($\frac{1}{2}$) unit social studies course may be accepted. An out-of-state student who transfers after the junior year may substitute any other one-half

APPENDIX A-3 (Continued)

(½) unit social studies course. Credit earned for Business Fundamentals or Business Fundamentals II may be accepted in lieu of one-half (½) unit in Economics. Effective with eighth graders of school year 2013-14, Mississippi Studies, Geography and Introduction to Agriscience may be taken in the eighth grade for Carnegie unit credit.

⁶Credit earned in Allied Health I/Health Science I may be accepted in lieu of Contemporary Health to meet the graduation requirement for one-half (½) Carnegie unit in Health. Interscholastic athletic activities, band, and ROTC, if they meet the instructional requirements specified in the Fitness through Physical Education Framework, may also be accepted.

⁷Career and Technical Education (CTE) courses must be based on the student's program of study and should include dual credit/dual enrollment options as found in Section 37-15-38 of the Mississippi Code of 1972.

⁸Evidence of proficiency in technology is accepted in lieu of the required courses if the student earns one (1) unit in a technology-rich academic or career technical course related to their program of study or earns one (1) unit of Computer Science or Keystone.

⁹Electives must be selected from courses related to the student's program of study. Credits earned not approved for that student's program of study will not be counted toward graduation requirements.

¹⁰Comprehensive Health or Family and Individual Health meet the health requirement if taken prior to the 2014-2015 school year.

APPENDIX A-4
GRADUATION REQUIREMENTS
MISSISSIPPI EARLY EXIT DIPLOMA
SENIORS OF SCHOOL YEAR 2013-2014 (and thereafter)
(Entering ninth graders in 2011-2012 and thereafter)

Qualification for a Mississippi Early Exit Diploma signifies to students that they are ready to do college-level work without remediation and opens up a variety of education and career pathways within and beyond high school.

In order to qualify for a Mississippi Early Exit Diploma, in addition to earning the Carnegie units listed below, students must meet college and career qualification scores in all core content areas on a series of end-of-course exams and/or the required benchmarks for college readiness on the ACT (18 in English Composition; 22 in Mathematics; 22 in Reading; 23 in Science) or Institutions of Higher Learning (IHL) approved college entrance exam.

Enrollment in online and correspondence courses listed in this book must have prior approval granted by the principal. No more than one (1) of the minimum required number of units may be earned through completion of an approved correspondence course.

CURRICULUM AREA	CARNEGIE UNITS	REQUIRED SUBJECTS
ENGLISH	2	English II (equivalent Course)
MATHEMATICS	3	Algebra I (Equivalent Course)
SCIENCE	2	Biology I (Equivalent Course)
SOCIAL STUDIES	2.5	1 World History 1 U.S. History (Equivalent Courses) ½ Mississippi Studies
HEALTH and PHYSICAL EDUCATION	1	Any combination of Health and Physical Education
BUSINESS and TECHNOLOGY	1	Technology Foundations; Information and Communication Technology (ICT) II; or Science, Technology, Engineering, and Mathematics (STEM), Keystone or Computer Science
THE ARTS	1	Any approved 500.000 course or completion of the two-course sequence for Computer Graphics Technology I and II
ELECTIVES	5	(Should focus on college admission or national certification requirements)
TOTAL UNITS REQUIRED	17.5	

Credits needed for classification:

9th – 2

10th – 9

11th - 16

Graduate – 17.5

APPENDIX B
REQUIRED COURSES IN THE CURRICULUM OF EACH SECONDARY SCHOOL
STANDARD 32

Effective Beginning School Year 2014-2015

CURRICULUM AREA	COURSES	UNITS	TOTAL UNITS
ENGLISH	English I English II English III English IV	1 1 1 1	4
MATHEMATICS	Algebra I or Integrated Math I Geometry or Integrated Math II Algebra II or Integrated Math III Elective Mathematics Courses	1 1 1 2	5
SCIENCE	Biology I Chemistry Physics ¹ Elective Science Courses ²	1 1 1 3 ²	6
SOCIAL STUDIES	U.S. History U.S. Government Mississippi Studies World History Economics Intro to Geography	1 ½ ½ 1 ½ ½	4
BUSINESS & TECHNOLOGY	Technology Foundations; Information and Communication Technology (ICT) II; Science, Technology, Engineering, and Mathematics (STEM); or ½ Keyboarding and ½ Computer Applications Personal Finance ³	1 ½ ³	1½
HEALTH	Contemporary Health	½ ½	1
THE ARTS	Any approved 500.00 course	1	1
FAMILY & CONSUMER SCIENCE	Family Dynamics	½	½
CAREER & TECHNICAL	Any combination of courses ⁴	4 ⁴	4
ADVANCED PLACEMENT ^{5, 6}	At least one (1) advanced placement course in each of the four (4) core areas. AP course in Mathematics AP course in Science	 1 ^{5, 6} 1 ^{5, 6}	4

	AP course in Language Arts AP course in Social Studies	1^{5, 6} 1^{5, 6}	
ELECTIVES	Foreign Language (IHL) or Advanced World Geography (IHL) Any other Elective	1 ½	1½
TOTAL UNITS REQUIRED			32 ½

¹Includes Physics, AP Physics B, AP Physics C—Electricity and Magnetism, and AP Physics C—Mechanics.

²Two (2) of the three (3) elective science units may be offered through the following courses: Introduction to Agriscience, Concepts of Agriscience, Science of Agricultural Plants, Science of Agricultural Animals, or Science of Agricultural Environment, Agriscience I & II, Allied Health I & II, Aquaculture I & II, Forestry I & II, Horticulture I & II, Plastics and Polymer Science I & II, Agriculture and Natural Resources I & II, and Robotics/Engineering I & II.

³One-half (½) unit in Financial Technology, one-half (½) unit in Resource Management, or one-half (½) unit in National Endowment for Personal Finance may be offered in lieu of one-half (½) unit in Personal Finance.

⁴Includes Agriculture; Business Technology; Cooperative and Marketing Education; Family and Consumer Sciences; Health Education; Home Economics, Lodging and Hospitality; Technology Education; and Trade and Industrial.

⁵A school offering the International Baccalaureate program is exempted.

⁶Distance learning or approved MS Virtual Public School courses may be used as an appropriate alternative for the delivery of these required Advanced Placement (AP) courses.

FRESHMAN ADMISSION REQUIREMENTS FOR UNIVERSITY SYSTEM INSTITUTIONS (COLLEGE PREPARATORY CURRICULUM)

graduating from high school and entering a public institution of higher learning.

The minimum REQUIRED CPC for full admission into a Mississippi public university is as follows:

English: 4 Carnegie units

All must require substantial communication skills (i.e., reading, writing, listening, and speaking). Compensatory Reading and Writing may not be included.

Mathematics: 3 Carnegie units

Algebra I or its equivalent
Math higher than Algebra I (2 units)

Science: 3 Carnegie units

Biology I or its equivalent
Science higher than Biology I (2 units)

Social Studies: 3 Carnegie units

U.S. History
World History
U.S. Government (½ unit)
Economics (½ unit) or Introduction to World Geography (½ unit)

Arts: 1 Carnegie unit

Includes any one Carnegie unit (or two ½ units) of visual and performing arts course(s) meeting the requirements for high school graduation.

Advanced Electives: 2 Carnegie units

Option 1: Foreign Language I and Foreign Language II
Option 2: Foreign Language I and Advanced World Geography
Option 3: Any combination of English, Mathematics higher than Algebra I, Science higher than Biology I, Advanced Elective category, any AP course, any IB course

Technology: ½ Carnegie unit

A course that emphasizes the use of technology as a productivity tool. Instruction should include utilizing various forms of technology to create, collaborate, organize, and publish information. The application of technology as a productivity tool, rather than specific hardware and/or software packages should be the focus of the course.

Total Carnegie units: 16½

The minimum RECOMMENDED CPC for full admission into a Mississippi public university is as follows:

English: 4 Carnegie units

All must require substantial communication skills (i.e., reading, writing, listening, and speaking). Compensatory Reading and Writing may not be included.

Mathematics: 4 Carnegie units

Algebra I or its equivalent
Math higher than Algebra I (3 units)

Science: 4 Carnegie units

Biology I or its equivalent
Science higher than Biology I (3 units)

Social Studies: 4 Carnegie units

U.S. History
World History
U.S. Government (½ unit)
Economics (½ unit)
Introduction to World Geography (½ unit)
Mississippi Studies (*or state/local government course in any other state*)

Arts: 1 Carnegie unit

Includes any one Carnegie unit (or two ½ units) of visual and performing arts course(s) meeting the requirements for high school graduation.

Advanced Electives: 2 Carnegie units

Option 1: Foreign Language I and Foreign Language II
Option 2: Foreign Language I and Advanced World Geography
Option 3: Any combination of English, Mathematics higher than Algebra I, Science higher than Biology I, Advanced Elective category, any AP course, any IB course

Technology: ½ Carnegie unit

A course that emphasizes the use of technology as a productivity tool. Instruction should include utilizing various forms of technology to create, collaborate, organize, and publish information. The application of technology as a productivity tool, rather than specific hardware and/or software packages should be the focus of the course.

Total Carnegie units: 19½

Notes:

Pre-High School units: Courses taken prior to high school will be accepted for admission provided the course earns Carnegie credit and the content is the same as the high school course.

Substitutions: Advanced Placement (AP) and International Baccalaureate (IB) courses can be substituted for each requirement in the College Preparatory Curriculum.

Course Acceptance: A course may not be used to satisfy more than one requirement.

The Required and Recommended College Preparatory Curricula (CPC) are approved by the IHL Board of Trustees, and the IHL Office of Academic and Student Affairs maintains a complete list of courses that can be used to satisfy the CPC requirements. See www.mississippi.edu/admissions/. The Mississippi Department of Education also maintains an online course catalog with CPC classifications for each course - <http://www.rcu.msstate.edu/Curriculum/MDECourseCode.aspx.aspx>

The high school course requirements set forth below are applicable to students

IHL Board Policy 602.B. FULL ADMISSION

Full admission to any of the eight public universities will be granted to the following:

1. Complete the College Prep Curriculum (CPC) with a minimum 3.2 high school grade point average (GPA) on the CPC; **OR**
2. Complete the CPC with a minimum 2.5 high school GPA or a class rank in the top 50 percent and a score of 16 or higher on the ACT* (Composite); **OR**
3. Complete the CPC with a minimum 2.0 high school GPA on the CPC and a score of 18 or higher on the ACT* (Composite); **OR**
4. NCAA Division I standards for student-athletes who are “full-qualifiers” or “academic redshirts” are accepted as equivalent to the admission standards established by the Board.

**In lieu of the ACT scores, students may submit equivalent SAT scores. Students scoring below 16 on the ACT (Composite) or the equivalent SAT are encouraged to participate in the Year-Long Academic Support Program during their freshman year.*

IHL Board Policy 608. INTERMEDIATE COURSES

A. All entering freshmen enrolled at an IHL university with an ACT Mathematics subtest score of 16 or less will be required to take Intermediate Algebra during their first semester of enrollment. At the discretion of the admitting IHL institution, students whose Mathematics subtest score is 17, 18, or 19 may be required to take Intermediate Algebra. Students who have completed the SREB Math Ready course with a grade of “80” or higher regardless of ACT Mathematics subtest score will not be required to take Intermediate Algebra and should be enrolled in a college-level mathematics course during their first semester of enrollment.

B. All entering freshmen enrolled at an IHL university with an ACT English subtest score of 16 or less will be required to take Intermediate English during their first semester of enrollment. At the discretion of the admitting IHL institution, students whose English subtest score is 17, 18, or 19 may be required to take Intermediate English. Students who have completed the SREB Literacy Ready course with a grade of “80” or higher regardless of ACT English subtest score will not be required to take Intermediate English and should be enrolled in a college-level English course during their first semester of enrollment.

C. All entering freshmen enrolled at an IHL university with an ACT Reading subtest score of 16 or less will be required to take Intermediate Reading during their first semester of enrollment. At the discretion of the admitting IHL institution, students whose Reading subtest score is 17, 18, or 19 may be required to take Intermediate Reading. Students taking Intermediate Reading should not be permitted to take reading-intensive courses, such as History. Students who have completed the SREB Literacy Ready course with a grade of “80” or higher regardless of ACT Reading subtest score will not be required to take Intermediate Reading.

D. Students taking two or more intermediate courses must enroll in the year-long Academic Support Program or some other IHL-recognized intervention strategy to promote success in the courses in which they are not fully prepared, according to ACT subtest scores and will not be permitted to take more than 17 hours.

IHL Board Policy 608 establishes 17 as the minimum ACT subtest scores for mathematics, English, and reading; however, it gives each IHL university the authority to require higher ACT subtest scores.

University	College-level English	College-level Mathematics	College-level Reading
Alcorn State	17	17	17
Delta State	17	20	17
Jackson State	17	17	17
Mississippi State	17	19	17
MUW	17	19	19
Mississippi Valley	17	20	17
UM	17	19	17
USM	20	20	17

MISSISSIPPI OCCUPATIONAL DIPLOMA REQUIRED COURSE CREDITS
Special Education

Each student receiving an occupational diploma has earned a minimum of 20 course credits along with 540 hours of paid employment or a minimum of 20 course credits along with completion of a two-year career technical program as defined by Career Technical Education. (The Mississippi Occupational Diploma will not be available to any student entering the 9th grade in 2017-2018 and thereafter)

CURRICULUM	COURSES	UNITS	TOTAL UNITS
ENGLISH LANGUAGE ARTS	Employment English I Employment English II Employment English III Applied Employment English IV (On the Job) ¹	1 1 1 1	4
MATHEMATICS	Job Skills Math I Job Skills Math II Job Skills Math III Applied Job Skills Math IV (On The Job) ¹	1 1 1 1	4
SCIENCE	Life Skills Science I Life Skills Science II Life Skills Science III Applied Life Skills Science IV (On The Job) ¹	1 1 1 1	4
SOCIAL STUDIES	Career Preparation I Career Preparation II Career Preparation III Applied Career Preparation IV (On The Job) ¹	1 1 1 1	4
CAREER/TECHNICAL EDUCATION² (Special Education Occupational)	Career/Technical Education Grade 10 School Based Work Assessment (30 hrs.) Career/Technical Education Grade 11 Community Based Work Training (30 hrs.) Career/Technical Education Grade 12 Paid Work Experience (540 hrs.)	1 1 2	4
OPTIONAL COURSE CREDITS AS DETERMINED BY THE INDIVIDUAL EDUCATION PLAN (IEP) COMMITTEE:			
Special Education examples:	Reading I (as identified by IEP) Reading II (as identified by IEP) Reading III (as identified by IEP) Reading IV (as identified by IEP) <u>General Education Curriculum</u> deemed appropriate for individual student		
MINIMUM TOTAL		20	

ADDITIONAL REQUIREMENTS FOR JONES COUNTY

Electives 4
 Total Credit 24

MISSISSIPPI OCCUPATIONAL DIPLOMA REQUIRED COURSE CREDITS
Special Education (Continued)

¹OR IN LIEU OF THE FOUR APPLIED (On the Job) COURSES:

Completion of a two year Career/Technical (Vocational) Program

²CAREER/TECHNICAL REQUIREMENTS

Special Education Program: Five hundred forty (540) hours of successful paid employment, as outlined and acquired through the *Applied Courses* under the Occupational Diploma Track.

OR

Career Technical (Vocational) Program: Successful completion of a two-(2) year Career/Technical (Vocational) Program.

CREDIT RECOVERY

As a means of helping students get back on track toward graduation and to encourage students to remain in school, the Jones County School District School Board shall offer a Credit Recovery Program which allows students who have been unsuccessful in mastering particular content or skills an opportunity to apply for credit recovery as an alternative to repeating the entire course. In order to be eligible for credit recovery, a student must have:

1. Completed the entire course and received a failing grade for the course, and/or:
2. Failed an SATP assessment

In addition the student's parent must complete an application before the student is enrolled in credit recovery.

To receive Carnegie credit for a credit recovery class, the course must be completed using the board approved OdysseyWare online program. Students must have a grade of 50 or above in the course to participate in credit recovery. The student must have not missed more than 10 unexcused days during the semester being recovered. A student is not eligible to enroll in credit recovery in a course until the end of a semester or year. If a student fails both semesters of a yearly course, the student must achieve 70% mastery for both of the semesters failed. A student who failed a course (such as English) may take the Credit Recovery Class in addition to the next level course during the same school year. Only one credit recovery class may be taken at a time. Each semester of a credit recovery class should be finished in one semester. A student may not remain in a credit recovery course for more than one year. The highest grade recorded for a credit recovery class is 65. The student must be enrolled in a credit recovery class during the school day. The student must take all quizzes and tests during the scheduled credit recovery period under the supervision of the credit recovery teacher.

Only students who have failed a course may enroll in credit recovery to earn a minimum passing grade. Credit recovery cannot be used by a student who has passed the course to improve the student's assigned course grade.

A student who has passed an SATP class, but failed the SATP assessment may enroll in credit recovery course for remediation only. The grade earned for the SATP class remains unchanged.

CORRESPONDENCE COURSES AND SUMMER SCHOOL

Only correspondence courses listed in the *Approved Courses for Secondary Schools of Mississippi* shall be offered for credit. No more than one (1) of the minimum required units for graduation may be earned through completion of an approved correspondence course. Permission to enroll in a correspondence course or an on-line course must be granted by the principal. S37-1-3 (2). Grades for correspondence courses will carry the same weight as courses offered on campus.

ON-LINE COURSES/DISTANCE LEARNING

Beginning in School Year 2015-2017 and thereafter, districts may enroll students in Distance Learning/Online courses through the Mississippi Virtual Public School (MVPS), the Mississippi Interactive Video Network (MIVN), independent study programs, and other distant learning/online courses that have been approved by the Mississippi Department of Education (MDE). All courses must be listed in the *Approved Courses for the Secondary Schools of Mississippi*. Students must have the permission of the home school administration before registration. Courses are available during the regular school year and summer.

DUAL ENROLLMENT/DUAL CREDIT COURSES

A dual enrolled student is a student who is enrolled in a community or junior college (CJC) or state institution of higher learning (IHL) while enrolled in high school.

A dual credit student is a student who is enrolled in a CJC or IHL while enrolled in high school and who is receiving high school credit and college credit for postsecondary coursework.

Community/Junior College (CJC) Requirements:

Students must meet all of the following eligibility criteria in either Option One or Option Two as agreed upon by the CJC's to be eligible to take academic general education courses as dual credit/dual enrollment:

- **Option One**: Students may be admitted to this dual enrollment/dual credit program with a minimum overall 3.0 GPA on a 4.0 scale on all high school courses and with successful completion of 14 core high school units and/or high school junior status. Each student seeking admission to this program must submit an unconditional written recommendation from his/her high school principal or guidance counselor.
- **Option Two**: Students may also be admitted to the dual enrollment/dual credit program with a minimum of an overall 3.0 GPA on all high school courses and a minimum composite ACT score of 30 or the equivalent SAT score. Each student seeking admission to this program must submit an unconditional written recommendation from his/her high school principal or guidance counselor.

A semester's worth of credit for academic general education courses is defined as 15 credit hours for the CJC's. Developmental education courses cannot be taken for dual credit. Local placement scores will be used to determine college-readiness placement. Dual Enrollment classes taken during the summer may count for college credit but not for high school credit. ALL DE/DC courses must be approved by the administration of the student's home school.

IHL Requirements:

Students must meet ALL eligibility requirements below (1-3) as agreed upon by the IHL's:

1. Minimum overall GPA of 3.0 on a 4.0 scale on all high school courses;
2. Successful completion of at least 14 core high school units and/or junior status
OR
30 ACT composite score or equivalent SAT score; and
3. District/school & university student approval agreement (or recommendation).

DUAL ENROLLMENT/DUAL CREDIT COURSES

(Continued)

Dual Credit Courses will be recorded on the student's transcript and will be averaged in the overall grade point average.

NOTE: Dual Credit courses are college level courses that allow students to accrue college and high school credit for a course simultaneously. Parents and students who are interested in Dual Credit courses must meet with the school counselor to review requirements and to complete the Dual Credit application packet. Please be advised that Jones County School System personnel are not responsible for student progress and final grades for Dual Credit courses. As these are college courses, only the students and parents are provided with progress reports and attendance alerts. It is the responsibility of the student and parents to make the school counselor aware of any changes in status on Dual Credit courses. The school district will accept final grades on Dual Credit courses to award credit for graduation; however, should the final grade not meet graduation or honors requirements, the student will not graduate or will lose honors status.

SUMMER COLLEGE/SPECIAL SUMMER PROGRAMS

While students are encouraged to take special summer classes offered by colleges and organizations during the summer to earn college credit and/or for educational experiences, these courses will not be recorded on the student's transcript and will not be included in the student's overall academic grade point average.

JCS D SUMMER SCHOOL

The Jones County School District offers summer credit recovery for remediation. Students must have the permission of the home school administration and parents before registration.

STUDENT COURSE LOAD

Students attending Jones County Schools must be full-time students. All students shall be enrolled in seven (7) hours of instruction per day each year with the exception of seniors who have met the requirements for early dismissal.

DROP-ADD POLICY

Under no circumstances will a student be allowed to withdraw from a class beyond the initial ten (10) days of a class beginning, unless approved by the school administration as being in the best interest of the student. After the first ten (10) days students are required to complete the course. After classes have met for ten (10) days, students will not be allowed to add a class.

HOMEWORK

The pupil cannot do his schoolwork successfully without outside preparation of assignments. Most homework is a review of work done in the classroom, and good students, as a rule, do more homework than poor pupils. Poor study habits are detrimental to successful schoolwork. Parents/Guardians requesting homework assignments for days students are absent are encouraged to cooperate with the school to ensure the assignments are completed on time.

JONES COUNTY CAREER AND TECHNICAL CLASSES

The following entrance criteria are considered for enrollment in the programs at the Jones County Career & Technical Center:

- A. Grade Averages (first semester prior to enrollment)
- B. Carnegie Unit Status
- C. Attendance and Tardiness Record
- D. Discipline Record
- E. Citizenship/Conduct Grades
 - *Special Education student enrollment is based on the student's Individual Educational Plan (IEP)*

COURSE OFFERINGS AT CAREER AND TECHNICAL CENTER

State Code	Secondary Course Title	Sem	Credit	Grade	Level
994300	Architectural Design and Drafting I	2	2	10, 11	CP
994301	Architectural Design and Drafting II	2	2	11, 12	CP
997000	Automotive Service I	2	2	10, 11	G
997001	Automotive Service II	2	2	11, 12	G
997100	Collision Repair I	2	2	10, 11	G
997101	Collision Repair II	2	2	11, 12	G
996000	Culinary Arts I	2	2	10, 11	G
996001	Culinary Arts II	2	2	11, 12	G
995100	Health Science Core	2	2	10, 11	CP
995101	Health Care & Clinical Services	2	2	11, 12	CP
996200	Early Childhood Education I	2	2	10, 11	G
996201	Early Childhood Education II	2	2	11, 12	G
993300	Introduction to Welding	2	2	10, 11	G
993301	Advanced Welding	2	2	11, 12	G

COURSE OFFERINGS AT HIGH SCHOOLS

State Code	Secondary Course Title	Seem	Credit	Grade	Level
000273	Science, Technology, Engineering, Math	2	1.0	8, 9,10,11,12	CP
991001	Science of Agricultural Animals	2	1.0	10, 11, 12	G
991004	Science of Agricultural Mechanization	2	1.0	10, 11, 12	G
991002	Science of Agricultural Environment	2	1.0	10, 11, 12	G
991003	Science of Agricultural Plants	2	1.0	10, 11, 12	G
991100	Agricultural and Natural Resources I	2	2.0	10, 11, 12	G
991101	Agricultural and Natural Resources II	2	2.0	10, 11, 12	G
991300	Ag Technology & Maintenance Systems	2	2.0	9, 10, 11	G
991301	Agricultural Power & Machinery	2	2.0	10, 11, 12	G
029990	Agriscience—Introduction (CTE)	2	1.0	8,9,10	G
991000	Concepts of Agriscience (2017)	2	1.0	8, 9, 10	G
991013	AEST Science of Agri. Plants I	1	0.5	9, 10, 11	G
991010	AEST Science of Agri. Animals I	1	0.5	9, 10, 11	G
991012	AEST Science of Agri. Mech I	1	0.5	9, 10, 11	G
991011	AEST Science of Enviro. Ag. I	1	0.5	9, 10, 11	G
991014	AEST Science of Agribusiness I	1	0.5	9, 10, 11	G

110630	Technology Foundations	2	1.0	7, 8	G
990002	Keystone	2	1.0	8, 9	G
110610	Accounting Fundamentals	2	1.0	9, 810, 11, 12	CP
110730	Business Finance	2	1.0	9,10,11,12	CP
070128	Personal Finance	1	0.5	10, 11, 12	G
110700	Web Design and Media Rich Content	1	1.0	9,10,11,12	CP
070333	Graphic Design I	1	0.5/1.0	9,10,11,12	CP
070334	Graphic Design II	1	0.5/1.0	10, 11, 12	CP
110720	Business Fundamentals	1	1.0	9,10,11,12	CP
070340	Business Law	1	0.5	10, 11, 12	CP
160903	French I	2	1.0	8, 9,10,11,12	CP
160904	French II	2	1.0	9, 10, 11, 12	CP
160905	French III	2	1.0	10, 11, 12	CP
160906	French IV	2	1.0	11, 12	CP
160933	Spanish I	2	1.0	7, 8, 9,10,11,12	CP
160934	Spanish II	2	1.0	8, 9, 10, 11, 12	CP
160935	Spanish III	2	1.0	9, 10, 11, 12	CP
160936	Spanish IV	2	1.0	10, 11, 12	CP
160937	AP Spanish Language	2	1.0	10, 11, 12	AP
160945	G - AP Spanish Language (G/T)	2	1.0	10, 11, 12	AP
200122	Child Development	1	0.5	9, 10	G
200121	Family Dynamics	1	0.5	9,10,11,12	G
200140	Contemporary Health - CTE	1	0.5	9,10,11,12	G
200129	Resource Management	1	0.5	9,10,11,12	G
200130	Nutrition and Wellness	1	0.5	10, 11, 12	G
230101	English 7	2		7	NC
230101	Acc. English 7	2		7	NC
230104	English 8	2		8	NC
230104	Acc. English 8	2		8	NC
230107	CCR English I	2	1.0	9	G
230107	CCR Acc. English I	2	1.0	9	CP
230110	CCR English II	2	1.0	10	G
230110	CCR Acc. English II	2	1.0	10	CP
230113	CCR English III	2	1.0	11	G
230113	CCR Acc. English III	2	1.0	11	CP
230116	CCR English IV	2	1.0	12	G
230116	CCR Acc. English IV	2	1.0	12	CP
903050	DC-Composition I	1	1.0	11, 12	AP
903051	DC-Composition II	1	1.0	11, 12	AP
230117	Adv. Placement English Lang.	1	1.0	11, 12	AP
230217	G - Adv. Placement Eng. Lang. (G/T)	2	1.0	11, 12	AP
230174	Adv. Placement English Lit.	2	1.0	12	AP
230274	G - Adv. Placement English Lit. (G/T)	2	1.0	12	AP
230180	Learning Strategies	1 or 2	0.5/1.0	7, 8, 9,10,11,12	*
230511	Creative Writing	1 or 2	0.5/1.0	10, 11, 12	CP
231010	Oral Communication	1 or 2	0.5/1.0	7, 8, 9,10,11,12	CP
231026	Debate	1 or 2	0.5/1.0	9,10,11,12	CP
230761	Writers-Mississippi	1 or 2	0.5/1.0	9,10,11,12	CP
270604	Print Journalism	1 or 2	0.5/1.0	9,10,11,12	G
230125	Survey of Twentieth Century Writing	1 or 2	0.5/1.0	10, 11, 12	CP

230144	World Literature	1 or 2	0.5/1.0	10, 11, 12	CP
230150	SREB Literacy Ready	1	1.0	11, 12	CP
230124	Survey of African-American Writing	1 or 2	0.5/1.0	9,10,11,12	CP
230142	Technical and Workplace Writing	1 or 2	0.5/1.0	9,10,11,12	G
320135	Compensatory Reading	1 or 2		7, 8	NC
320134	Compensatory Writing	1 or 2		7, 8	NC
320141	Compensatory English I	1 or 2	0.5/1.0	9	*
320142	Compensatory English II	1 or 2	0.5/1.0	10	*
320145	Compensatory English III	1 or 2	0.5/1.0	11	*
320146	Compensatory English IV	1 or 2	0.5/1.0	12	*
000254	Advanced Seminar (Yearbook)	1 or 2	0.5/1.0	9,10,11,12	*
320120	Employability Skills	1	0.5	11, 12	*
110216	ACT/SAT Prep I	1 or 2	0.5/1.0	9,10,11,12	CP
110221	ACT/SAT Prep II	1 or 2	0.5/1.0	9,10,11,12	CP
260128	Introduction to Biology	2	1.0	9, 10	G
260131	Biology I	2	1.0	9,10,11,12	CP
260142	Biology II	2	1.0	10, 11, 12	CP
260143	Biology Advanced Placement	2	1.0	11, 12	AP
260243	G - Biology Adv. Placement (G/T)	2	1.0	11, 12	AP
260311	Botany	1	0.5	10, 11, 12	CP
260611	Environmental Science	1	0.5	10, 11, 12	CP
260501	Microbiology	1	1.0	10, 11, 12	CP
260701	Zoology	1	0.5	11, 12	CP
260625	Marine and Aquatic Science	1	0.5	11, 12	CP
280111	Aerospace Studies	1	0.5	10, 11, 12	CP
400211	Astronomy	1	0.5	10, 11, 12	CP
260751	Human Anatomy & Physiology	1	0.5	10, 11, 12	CP
400519	Chemistry	2	1.0	10, 11, 12	CP
400531	Organic Chemistry	1	0.5	11, 12	CP
400523	Chemistry – Advanced Placement	2	1.0	11, 12	AP
400505	G-Chemistry – Adv. Placement (G/T)	2	1.0	11, 12	AP
400700	Physical Science	2	1.0	10, 11, 12	CP
400820	Physics	2	1.0	10, 11, 12	CP
400826	Physics I - Advanced Placement	2	1.0	11, 12	AP
400851	G - Physics I – Adv. Placement (G/T)	2	1.0	11, 12	AP
400631	Geology	1	0.5	9,10,11,12	CP
280111	Aerospace Studies	1	0.5	9,10,11,12	CP
409907	Science 7	2		7, 8	NC
409909	Science 8	2		8	NC
270101	Mathematics 7	2		7	NC
270710	Compacted Math 7	2	1.0	7	CP
270720	Mathematics 8	2	1.0	8	G
270721	Compacted Math 8 (with Alg. I)	2	1.0	8	CP
270390	Algebra Foundations 9	2	1.0	9	G
270404	CCR Algebra I	2	1.0	9,10,11,12	CP
270405	CCR Algebra II	2	1.0	10, 11, 12	CP
270408	CCR Geometry	2	1.0	10, 11, 12	CP
270441	CCR Algebra III	2	1.0	11, 12	CP
270740	SREB Math Ready	2	1.0	11, 12	CP
279912	Calculus	2	1.0	11, 12	CP

279908	AP Calculus AB	2	1.0	11, 12	AP
279808	G - AP Calculus AB (G/T)	2	1.0	11, 12	AP
906401	DC-College Algebra	1	1.0	11, 12	AP
906411	DC-AP Trigonometry	1	1.0	11, 12	AP
320133	Compensatory Math I	1 or 2	0.5/1.0	9, 10, 11, 12	*
320138	Compensatory Math 8	2		8	G
320147	Compensatory Math II	1 or 2	0.5/1.0	9,10,11,12	*
320148	Compensatory Math III	1 or 2	0.5/1.0	9, 10, 11, 12	*
320149	Compensatory Math IV	1 or 2	0.5/1.0	9,10,11,12	*
340111	Physical Education	2		7, 8	NC
340113	Physical Education	1 or 2	0.5/1.0	7, 8, 9,10,11,12	*
340133	Contemporary Health	1	0.5	7, 8, 9,10,11,12	G
340142	Drug Education	1	0.5	7, 8, 9,10,11,12	*
340151	Driver Education	1	0.5	9,10,11,12	*
341081	Safety	1	0.5	7, 8, 9,10,11,12	G
420111	Psychology	1	0.5	10, 11, 12	CP
908111	DC-AP General Psychology I	1	1.0	11, 12	AP
908121	DC-AP Intro to Sociology I	1	1.0	11, 12	AP
300411	Humanities I	1	0.5	11, 12	CP
220101	Law Related Studies	1	0.5	10, 11, 12	G
450601	Economics	1	0.5	9, 10, 11, 12	CP
450704	World Geography	1	0.5	8, 9,10,11,12	G
451030	Compacted Intro. to World Geog.	1	0.5	8	G
451035	Compacted 7 th Grade U.S. History	2		7	NC
450705	Mississippi Studies	1	0.5	8, 9,10,11,12	G
450804	U.S. History to 1877	2		7, 8	NC
450811	U.S. History 1877 to Present	2	1.0	11	G
450814	Adv. Placement U.S. History	2	1.0	11	AP
450809	Adv. Placement U.S. History (G/T)	2	1.0	11	AP
450835	World History	2	1.0	9,10,11,12	G
450836	Adv. Placement World History	2	1.0	9,10,11,12	AP
451004	U.S. Government	1	0.5	10, 11, 12	G
451008	Adv. Placement U.S. Government	1	0.5	10, 11, 12	AP
451007	G - Adv. Placement U.S. Gov't. (G/T)	1	0.5	10, 11, 12	AP
459904	Hist. of Ancient Middle East	2	1.0	9,10,11,12	G
908350	DC-Western Civ. I	1	1.0	11, 12	AP
908351	DC-Western Civ. II	1	1.0	11, 12	AP
451017	American Democracy-Problems of	1	0.5	9, 10, 11, 12	G
500512	Theatre I (Drama)	1 or 2	0.5/1.0	9,10,11,12	*
500701	Art-Middle	2		7, 8	NC
500330	Drawing I	1	0.5	7, 8, 9,10,11,12	*
500331	Drawing II	1	0.5	7, 8, 9,10,11,12	*
500704	Visual Arts I	2	1.0	7, 8, 9,10,11,12	*
500705	Visual Arts II	2	1.0	8, 9,10,11,12	*
500706	Visual Arts III	2	1.0	9,10,11,12	*
500707	Visual Arts IV	2	1.0	10, 11, 12	*
903060	DC-Art Appreciation	1	1.0	11, 12	AP
903063	DC-Music Appreciation	1	1.0	11, 12	AP
500901	Music, General-Middle	2		7, 8	NC
500903	Band-Middle	2		7, 8	NC

500926	Instrumental Ensemble	2	1.0	7, 8, 9,10,11,12 *
500927	Band Jazz Mid. School	2		7, 8 *
500931	Piano	2	1.0	7, 8, 9,10,11,12 *
500935	Music, Choral	2		7, 8 NC
500939	Music, Choral-Grades 9-12	2	1.0	7, 8, 9,10,11,12 *
500971	Music, General-High	2	1.0	7, 8, 9,10,11,12 *
509901	Band	2	1.0	7, 8, 9,10,11,12 *
509906	Performing Arts	2	1.0	7, 8, 9,10,11,12 *
500952	Music Theory	1 or 2	0.5/1.0	9,10,11,12 *

SPECIAL EDUCATION COURSES

132102	Learning Strategies	2	1.0	9, 10, 11, 12 *
132104	Compensatory Math	2	1.0	9, 10, 11, 12 *
132106	Compensatory Reading I	2	1.0	9, 10, 11, 12 *
132108	Compensatory Reading II	2	1.0	9, 10, 11, 12 *
132110	Compensatory Writing I	2	1.0	9, 10, 11, 12 *
132112	Compensatory Writing II	2	1.0	9, 10, 11, 12 *

**These courses earn Carnegie Units but are not computed in GPA
NC-Non-credited course*

COURSES REQUIRING PREREQUISITES

COURSE

PREREQUISITES

Math

A.P. Calculus AB
CCR Algebra III
CCR Algebra II
CCR Geometry

CCR Algebra II and CCR Geometry
CCR Algebra II and CCR Geometry
CCR Algebra I (Alg. I before 2014-2015)
CCR Algebra I

English

English must be taken in sequence. Students must pass the previous year's English course before being allowed to take the next level.

Accelerated English 9
Accelerated English 7/8

80+ Average in English 8
90+ Average in Previous English Course

Science

Chemistry
Biology II
Organic Chemistry
Physics
Anatomy & Physiology
Biology I in 9th Grade

Microbiology

Biology I and CCR Algebra I (Required)
Biology I
Chemistry, CCR Algebra II
Chemistry, CCR Algebra II
Biology I
90+ Average in Science 8, Adv. /Prof. on
MST2 or Intro. to Bio/Biology I Block
Biology I and Chemistry

Social Studies

U.S. History
U.S. Government
Economics

Mississippi Studies, World Geography
Mississippi Studies, World Geography
CCR Algebra I

Foreign Language

**Prerequisite High School-An 80 or above in English Grammar from the previous year
**All courses numbered must be taken in sequence.

Curriculum-a complete description of all courses with credit and prerequisites are listed in the Mississippi Curriculum Frameworks.

ACADEMIC GRADES

All academic grades will be recorded and reported numerically. The system of grading is as follows:

A	-	Superior	(90-100)
B	-	Above Average	(80-89)
C	-	Average	(70-79)
D	-	Below Average	(65-69)
F	-	Unsatisfactory-Fail	(64-Below)

TEST, EXAMINATION AND GRADE AVERAGING

Nine Weeks Averaging

The daily average will account for 80% of the nine weeks average. The daily average shall consist of homework/bellwork, quizzes, weekly test, classwork/labs using the following percentages:

Homework/Bellwork	10%
Quizzes	10%
Weekly Tests	15%
Classwork/Labs	20%
Major Tests	25%
9-Weeks Exams	20%
	100%

Major test grades will be the unit tests. Teachers will administer at least three unit tests each nine weeks. Nine weeks exams will be summative tests covering all standards on pacing guides for that nine-week period. There will be no exemptions for nine-week exams. There will be no less than 15 grades/assignments per nine-weeks in all academic classes

SEMESTER EXAMS

Students will take semester exams in all academic courses. These exams are to be administered at the end of each semester. Building administrators will review all semester exams before the exams are administered.

All semester exams are to be comprehensive, covering all the material taught during the semester.

No exams or tests will be taken early or late unless a parent or guardian personally contacts the supervising principal to justify a request. No request will be considered unless the request is presented at least five (5) school days before the scheduled test or exam.

Testing on Mondays or days following holidays is discouraged.

Semester Average

Average of two nine weeks	80%
Semester Exams	20%

Yearly Average

The total of the two semesters divided by two

STUDENT EXEMPTION

One-half Unit Courses

1. Students may be exempt from Semester Exams at the end of a course taught for ½ unit credit, if the student meets the following requirements:
 - A. Students in grades 7-12 with an 85 or above average and have no more than three (3) days absent during the semester.
 - B. Students expecting to be exempt must maintain a conduct average of an “S” in the course.
 - C. The student’s parent(s) and/or the student may request that the student be allowed to take the Semester Exam.
 - D. Any student who expects to be exempt must be present the five (5) days preceding the dates of the exam. Students who are absent any during these five (5) days will not be exempt unless approved by the supervising principal.

One (1) Unit Courses

Student (except seniors) taking courses taught for one unit of credit may only be exempt at the end of the second semester. However, seniors may be exempt both the first and second semesters. Students must meet the following requirements to be exempt at the completion of a course taught for one unit of credit.

- A. Students in grades 7-12 with an 85 or above average and have no more than five (5) days absent for the year.
- B. Students expecting to be exempt must maintain a conduct average of an “S” in each course.
- C. The student’s parent(s) and/or the student may request that the student be allowed to take the semester exam.
- D. Any student who expects to be exempt must be present the five (5) days preceding the date of the exam. Students who are absent at any time during the five (5) days preceding the exam will not be exempt unless approved by the supervising principal.

CHEATING

Any student cheating on any test or examination for the first time will be given a zero (0) for that test or examination and the citizenship grade lowered to the next grade level. On the next occurrence, the student will be suspended, receive a zero (0), and the citizenship grade lowered to a “U” (Unsatisfactory). The student’s parents/guardians will be notified each time.

RANK IN CLASS

WEIGHTED GRADE POINT AVERAGE

-----GRADE POINT EQUIVALENT-----

Numerical Grade	General Education	College Preparatory	Advanced Placement
100	4.0	4.5	5.0
99	3.9	4.4	4.9
98	3.8	4.3	4.8
97	3.7	4.2	4.7
96	3.6	4.1	4.6
95	3.5	4.0	4.5
94	3.4	3.9	4.4
93	3.3	3.8	4.3
92	3.2	3.7	4.2
91	3.1	3.6	4.1
90	3.0	3.5	4.0
89	2.9	3.4	3.9
88	2.8	3.3	3.8
87	2.7	3.2	3.7
86	2.6	3.1	3.6
85	2.5	3.0	3.5
84	2.4	2.9	3.4
83	2.3	2.8	3.3
82	2.2	2.7	3.2
81	2.1	2.6	3.1
80	2.0	2.5	3.0
79	1.9	2.4	2.9
78	1.8	2.3	2.8
77	1.7	2.2	2.7
76	1.6	2.1	2.6
75	1.5	2.0	2.5
74	1.4	1.9	2.4
73	1.3	1.8	2.3
72	1.2	1.7	2.2
71	1.1	1.6	2.1
70	1.0	1.5	2.0
69	.9	1.4	1.9
68	.8	1.3	1.8
67	.7	1.2	1.7
66	.6	1.1	1.6
65	.5	1.0	1.5

RANK IN CLASS

(Continued)

All courses offered by the District will be grouped for weighting purposes into one of four categories:

- 1 – General Education (G)
- 2 – College Preparatory (CP)
- 3 – Advanced Placement (AP)
- 4 – Not Computed (*)

TOTAL NON-WEIGHTED GPA

90-100	4.0
80-89	3.0
70-79	2.0
65-69	1.0

SAMPLE WEIGHTED GPA COMPUTATION

COURSE	LEVEL	GRADE	FINAL AVERAGE	WGP	SEM	TOTAL
Chemistry	CP	A	90	3.5	(x2)	7.0
Acc. English II	CP	B	88	3.3	(x2)	6.6
Algebra III	CP	B	84	2.9	(x2)	5.8
AP US History	AP	B	89	3.9	(x2)	7.8
Speech	G	A	94	3.4	(x1)	3.4
TOTAL					(divided by 9)	30.6
Weighted GPA						3.4000

Rank in class will be computed by adding the total of grade points earned in each credit course and dividing by the total number of courses attempted throughout grades 8-12.

The only year-long courses computed are those in which the teacher assigned a final grade. Year-long courses will count twice and one semester course will count once.

Courses taken in home school will be deleted from computation.

VALEDICTORIAN, SALUTATORIAN, & HISTORIAN SELECTION

Only those students enrolled in the Honors Program and graduating with Honors will be eligible for Valedictorian, Salutatorian, and Historian distinction.

Definition

1. The Valedictorian will be the student who has earned the highest academic grade point average and ranks first in the graduating class.
2. The Salutatorian will be the student who has earned the second highest academic grade point average and ranks second in the graduating class.
3. The Historian will be the student who has earned the third highest academic grade point average and ranks third in the graduating class.

Eligibility

1. The student must be classified as a senior at the beginning of the regular school term.
2. The student must be enrolled in the school the three (3) consecutive semesters prior to the selection. The student must be in attendance the full three consecutive semesters prior to the selection process.
3. The student must be enrolled in the Honors Program.

Selection Process for Valedictorian, Salutatorian and Historian (*Continued*)

1. The rank in class will be computed at the end of the first semester of the senior year.
2. Rank in class will be determined by using a weighted grade point average system.
3. All courses except those listed below will be included in the computation of Grade Point Average (GPA) and rank in class.

Drug Education	All Compensatory Classes
Physical Education	All Fine Arts with the exception of DC courses
Drivers Education	Learning Strategies

****Courses taken in home school will be deleted from the computation.**

4. In the event a tie exists following the first averaging process, a numeric average of eligible courses will then be computed (to at least the fifth decimal place). If a tie exists following the numeric computation, the student with the highest ACT score at the time of computation will be awarded the higher honor.

STAR STUDENT SELECTION

The student in the graduating class with the highest ACT score and has met Star Student guidelines will be designated as the school's STAR Student. The test for this score must be taken on or before the ACT National testing date during the month of December.

HALL OF FAME

Hall of Fame selection process will be decided by the administration of the individual school.

HONORS PROGRAM

Students participating in the Honors Program are required to maintain at least a 3.0 academic grade point average with no yearly average below 80. Students completing the Honors Program with a 4.0 or higher grade point average will be designated as Summa Cum Laude (Highest Honors); with a 3.5 to 3.9 grade point will be designated as Magna Cum Laude (High Honors); with a 3.0 to 3.4 grade point average will be designated as Cum Laude (Honors). Those students not enrolled in the Honors Program who maintains an academic grade point average of at least 3.5, with no yearly average below 80, will receive a Merit Award.

The Honors Curriculum includes the following courses:

CCR Acc. English <u>or</u> AP English <u>or</u> ENG Dual Credit Course (Students who take AP Courses are to take the AP Exam.)	4 Units	CCR Accelerated English I CCR Accelerated English II CCR Accelerated English III <u>or</u> AP expected
	English Language and Composition <u>or</u>	ENG Dual Credit Course CCR Accelerated English IV <u>or</u> AP English Language and Composition <u>or</u> AP English Lit. and Composition <u>or</u> ENG Dual Credit Course

(Honors Program Continued...)

CCR Mathematics

or

**AP Calculus AB or Dual Credit
Course with MAT Prefix**

4 Units

CCR Algebra I

CCR Geometry

CCR Algebra II

**A fourth higher math (not to
include Drafting I and II).**

Choose one of the following:

CCR Algebra III

AP Calculus AB

MAT Dual Credit Course

Science

4 Units

Biology I

**Choose 3 additional sciences from
the following list: (NOTE: one must
be a lab-based physical science)**

Biology II

AP Biology

Chemistry

Organic Chemistry

Anatomy and Physiology

Physical Science

Physics/AP Physics

**Another Science with comparable
content and rigor (not to include
Health Science I and II)**

Social Studies

4 Units

*** $\frac{1}{2}$ Mississippi Studies**

$\frac{1}{2}$ Introduction to Geography

World History

U. S. History

$\frac{1}{2}$ U. S. Government

$\frac{1}{2}$ Economics

Foreign Language

1 Unit

Advanced Elective

1 Unit

Choose one of the following:

2nd year of same Foreign Language

5th year higher level Science

5th year higher level Math

Advanced World Geography

Health Science I and II

Oral Communication

$\frac{1}{2}$ Unit

(Public Speaking before 2014-2015)

Health

$\frac{1}{2}$ Unit

Contemporary Health

Business and Technology	1 Unit	Technology Foundations <u>or</u> ½ Keyboarding and ½ Computer Applications <u>or</u> STEM or Keystone or Computer Science
The Arts	1 Unit	
Additional Electives	<u>5 Units</u>	
TOTAL REQUIRED	26 UNITS	

*The credit earned for a State/Local Government course in any other state by an out-of-state transfer student who enters after the sophomore year can stand in lieu of Mississippi Studies.

Additional Requirements:

1. Must complete any (1) Advanced Placement Course in any subject offered at your school with an 80 or above average OR must complete any dual credit course with a B or higher average. (Please see note on Dual Credit section of handbook.)
2. Must score a composite score of 18 or higher on the ACT.

**MISSISSIPPI SCHOLARS CURRICULUM
for Seniors of School Year 2016 and Later**

ENGLISH LANGUAGE ARTS

4 credits must consist of:

- English I (1)
- English II (1)
- English III (1)
- English IV (1) or an additional English Credit above English III and approved for admission to IHL

MATHEMATICS

4 credits must consist of:

- Algebra I (1)
- Geometry (1)
- Algebra II (1)
- And one Carnegie Unit of comparable rigor and content may come from Mathematics courses approved for Mississippi Scholars Credit (www.mississippischolars.ms)

SCIENCE

4 credits must consist of:

- Biology I (1)
- Chemistry (1)
- Any two Carnegie Units of comparable rigor and content above Biology I and Chemistry (Physics (1) preferred). Additionally, one Carnegie Unit may come from a Career Technical Education course.

SOCIAL STUDIES

4 credits must consist of:

- World Geography (1/2)
- Mississippi Studies (1/2)
- World History Studies (1)
- U.S. History (1)
- U.S. Government (1/2)
- Economics (1/2)

ARTS

1 credit of:

- One Carnegie Unit of visual and performing arts meeting the requirements for high school graduation or
- 2 units for completion of the 2 course sequence Computer Graphics Technology I & II

ADVANCED ELECTIVES

2 credits must consist of:

- Two Foreign Languages or a 5th Math or 5th Science of higher rigor or any 2 dual credit courses

ADDITIONAL REQUIREMENTS

- 40 Hours of community or volunteer Service during 4 years of high school
- Minimum of 18 ACT Composite Score (Overall Score) for seniors graduating in 2016 and later
- 2.5 cumulative high school GPA on a 4.0 scale
- Three letters of recommendation (one from each of the following – principal, guidance counselor and business/community leader for students with more than 4 in-school suspensions)
- 95% School Attendance during 4 years of high school
- No out-of-school suspension
- Mississippi Scholars must also complete any remaining State-mandated high school graduation requirements.
- Advanced Placement courses may be substituted in Mississippi Scholars subject areas.
- Dual credit and online courses are acceptable.

MISSISSIPPI SCHOLARS TECH MASTER

PURPOSE

Develop a program under the Mississippi Scholars umbrella to encourage students to pursue and perform well in a tech-prep course of study, recognizing their achievements at graduation, as the Mississippi Scholars program currently recognizes those who pursue a college-bound course of study, with a particular emphasis on science, technology, engineering and math (STEM).

IMPLEMENTATION

Use the Mississippi Scholars distribution channel and network to quickly ramp up the Mississippi Scholars Tech Master program. Curriculum - The Mississippi Department of Education Basic 21 Carnegie Unit Career Pathway Curriculum using 4 electives was used as the foundation for the curriculum along with feedback from the Tech Master Council to develop the requirements.

MISSISSIPPI SCHOLARS TECH MASTER CURRICULUM

Mississippi Tech Master Students are preparing for their future careers. Employers are concerned with ensuring that both potential and incumbent employees have the skills necessary to thrive in today's workplace.

Current MDE Career Pathway Track - Academic Course of Study:

- (4 Credits) English
- *(3 Credits) Math - Algebra I - Math above Algebra I (Course has to be related to program of study) and Geometry (mandatory)
- (3 Credits) Science – Biology I and 2 courses above Biology I
- (3 Credits) Social Studies - American History, Government and MS Studies
- (1 Credit) Computer
- (½ Credit) Health or PE
- *(2.5) Electives in your program of study
- *4 CTE Credits in the same area of your program of study – Must take 4 CTE credits - Non-negotiable
- Must have 21 minimum credits - Students can go the 21 or 24 credit route allowing time for internship.
- Non-negotiable

Additional Requirements for Recognition of Mississippi Scholars Tech Master Listed Below:

- 40 hours of community or volunteer service during high school or
- Minimum of 18 ACT composite score (overall score) or
- Minimum 36 ASVAB (Armed Services Vocational Aptitude Battery Test) or Silver Level WorkKeys
- 2.5 high school GPA on a 4.0 scale
- 95% school attendance during high school years
- No out-of-school suspension
- Must attain a passing score, as established by the Mississippi Department of Education (MDE), on the Mississippi Career Planning and Assessment System (CPAS2) or a passing score on an MDE approved industry certification assessment.

Mississippi Scholars Tech Master must complete any remaining State-Mandated high school graduation requirements.

Dual credit courses are acceptable.

*Flexibility to tailor courses to area of interest.

SEVENTH AND EIGHTH GRADE PROMOTION/RETENTION

Promotion from the seventh grade requires the successful completion of the four major subjects. The major subjects for the seventh graders are Reading/Language Arts, Math, Science, and Social Studies.

Promotion from the eighth to ninth grade requires the successful completion of the four major subjects. The major subjects for eighth graders are Reading/Language Arts, Math, Science, and Social Studies.

In order to successfully complete a course, a student must have a passing average at the conclusion of the course. If the student takes two one-semester courses to meet this requirement, both semester classes must be successfully completed with a 65 or above average.

CLASSIFICATION OF STUDENTS

Students will be classified according to the following number of credits:

<u>Classification</u>	<u>Standard Credits A-2</u>	<u>District Credits A-1</u>	<u>Career Pathways Credits A-3</u>	<u>Early Exit Credits A-4</u>
Graduate	26	21	21	17.5
Senior	19	16	16	
Junior	13	10	10	16
Sophomore	7	6	6	9
Freshman	0	0	0	2

FOREIGN EXCHANGE STUDENTS

The Jones County School System accepts foreign exchange students, attending school for the cultural experience, from approved agencies. It will be the responsibility of the exchange agency to complete all Immigration Naturalization Service Documents.

Exchange students will be placed in grade eleven or below and will not be eligible for individual academic awards. Exchange students may receive special recognition at the discretion of the supervising principal.

Any student attending Jones County Schools, who enters the foreign exchange program, will not receive any academic credit for the experience. Enrollment in the foreign exchange program is for the cultural experience only.

STATE EDUCATION BOARD POLICY 4300

MDE shall require an instructional model designed to meet the needs of every student. The model shall consist of three tiers of instruction.

Tier 1: Quality classroom instruction based on College and Career Readiness Standards

Tier 2: Focused supplement instruction

Tier 3: Intensive interventions specifically designed to meet the individual needs of students

Teachers should use progress monitoring information to (a) determine if students are making adequate progress, (b) identify students as soon as they begin to fall behind, and (c) modify instruction early enough to ensure each and every student gains essential skills. Monitoring of student progress is an ongoing process that may be measured through informal classroom assessment, benchmark assessment instruments and large-scale assessments.

If strategies at Tiers 1 and 2 are unsuccessful, students must be referred to the Teacher Support Team. The TST is the problem-solving unit responsible for interventions developed at Tier 3. Each school must have a Teacher Support Team (TST) implemented in accordance with the process developed by the Mississippi Department of Education. The chairperson of the TST shall be the school principal as the school's instructional leader or the principal's designee. The designee may not be an individual whose primary responsibility is special education.

Interventions will be:

- Designed to address the deficit areas;
- Research based;
- Implemented as designed by the TST;
- Supported by data regarding the effectiveness of interventions.

After a referral is made, the TST must develop and begin implementation of an intervention(s) within two weeks. No later than eight weeks after implementation of the intervention(s) the TST must conduct a documented review of the interventions to determine success of the intervention. No later than 16 weeks after implementation of the intervention(s), a second review must be conducted to determine whether the intervention is successful. If the intervention(s) is determined to be unsuccessful, then the student will be referred for a comprehensive assessment.

In addition to failure to make adequate progress following Tiers 1 and 2, students will be referred to the TST for interventions as specified in guidelines developed by MDE if any of the following events occur.

- A. Grades 1-3: A student has failed one (1) grade;
- B. Grades 4-12: A student has failed two (2) grades;
- C. A student failed either of the preceding two grades and has been suspended or expelled for more than twenty (20) days in the current school year; OR
- D. A student scores at the Minimal level on any part of the Grade 3 or Grade 7 State Assessment.-*

Referrals to the Teacher Support Team must be made within the first twenty (20) school days of a school year if the student meets any of the criteria A-D stated above.

GUIDANCE

The idea of guidance, the heart of counseling, is to help an individual to understand himself and to develop a plan of action that will allow him to realize his possibilities and to maximize his potential.

In the Jones County School District, the guidance program is operated through the individual teacher and through three full time guidance counselors at each high school. If at any time a student has a problem, he/she should contact the counselor for aid. Parents should also feel free to contact their child's counselor to discuss academic problems, vocational or academic planning or to set up a conference with one or more of their child's teachers.

Academic assistance is available for students in danger of failing. This assistance is provided through the Teacher Support Team at each school.

TEXTBOOKS

Textbooks are supplied to all students by the district at no charge to the students. A textbook card must be signed by parents or guardians of students accepting responsibility for the books listed on the card and for any books issued to the student during the current school year. The parent further agrees, if any book is lost, damaged, or destroyed, to pay such loss before said student will be entitled to any further textbooks.

If at any time during a school session, the pupil loses a textbook, he shall be charged a replacement fee. The fee shall be based upon a average life of six years for each textbook.

The following chart will be used to assess these fines by the district for damaged or lost textbooks. A minimum charge of 25% will be assessed on books older than six years:

First/Second Year	-	Full Cost
Third/Fourth Year	-	75% of Cost
Fifth/Sixth year	-	50% of Cost

The district will use the following chart to assess fines on textbooks that show damage or excessive wear. After a fine is collected, the person making this collection will document on the front inside cover the amount collected, date of collection, name of person collecting these fines, and extent of damage. This will occur anytime a fine is collected on a textbook.

Spine damage -	Cost	Water Damage -	Cost
Missing Page -	½ Cost	Bent Cover -	\$2.00
Torn Page -	\$1.00	Worn Cover -	\$1.50
Torn Corner -	\$0.60	Missing Cover -	Cost
Corner Fold -	\$0.40	Holes in Page -	\$0.50
Markings -	\$1.00		

The person imposing these fines should use sound judgment and note prior damages when assessing fines.

LATE REGISTRATION

Students registering after the beginning of the school year will be required to complete schoolwork missed. This applies to students who have not been enrolled in another school.

ACADEMIC RULES FOR PARTICIPATION IN M.H.S.A.A. ACTIVITIES ACADEMIC RULE

JUNIOR HIGH (7th and 8th Graders)

To be eligible for participation as a seventh grader, a student must be promoted from sixth grade; and for participation as an eighth grader a student must be promoted from seventh grade. A pupil must maintain a GPA of 2.0 or higher the previous year in order to be eligible to participate during the present year.

A pupil who is not eligible at the beginning of the school year may become eligible the second semester only once during the student's junior high school career by maintaining a GPA of 2.0 or higher.

SENIOR HIGH (9th – 12th Graders)

To be eligible for athletics and activities, students must pass five credits toward graduation with one year of six credits. The five credits will be averaged as a whole, and the overall GPA must be 2.0 or higher to maintain eligibility. This will be done on a semester basis.

A student athlete may become eligible only once during his/her high school career if he/she fails the last semester of the previous year, by passing 5 units with a GPA of 2.0 or higher the first semester of the following year. This will be done in order to keep the student on track for graduation.

NOTE: Under newest graduation requirements, students must pass 6 units of credit during the school year and maintain a GPA of 2.0 or higher. The students will then be required to pass 6 units of credit during the school year with 75 average or better in order to maintain eligibility. Those students who opt out of the Mississippi school's curriculum and need 21 credits to graduate, will be required to pass five credits toward graduation to be eligible. However, they must pass six credits one of those four years of eligibility.

Special education students will be academically eligible if they are making satisfactory progress according to the committees reviewing their Individual Education Plans (IEP).

STUDENT BEHAVIOR/CITIZENSHIP

The Jones County School District has organized a disciplinary program to support teacher's efforts to teach and address the growth of positive student attitudes and behavior.

Because of the importance of citizenship in the high school, each nine weeks a citizenship grade is recorded on the report card. High School conduct grades are recorded as O (Outstanding), S (Satisfactory), N (Needs Improvement), and U (Unacceptable).

O (Outstanding)	4
S (Satisfactory)	3
N (Needs Improvement)	2
U (Unsatisfactory)	1

Any student nominated for an office, award, or selected honor who has an "N" or "U" in conduct the nine weeks previous to selection or election will be subject to review by the principal to determine eligibility, unless the requirements for conduct are stated in the selection or election guidelines.

STUDENT DISCIPLINE

The Jones County School Board has the power, authority, and duty to suspend or expel a student for misconduct in the school, upon the school buses, on the road to and from the school, during recess, upon the school playground, or at school sponsored activities and to delegate such authority to the appropriate officials of the school district. S37-7-301 (e) (1987) (S37-9-69)

The Jones County School District supports teachers' efforts to teach and address the growth of positive student attitudes and behavior.

Disruptive students will be referred to the school administration:

Disruptive behavior is defined as a conduct that is no unruly, disruptive or abusive that it seriously interferes with a school teacher's or administrator's ability to communicate with students in the classroom, with student's ability to learn, or with the operations of a school or school related activity, and which is not covered by other laws related to violence or possession of weapons or controlled substances on school property, school vehicles or at school activities. SB 2239 (6)

Habitual disruptive student refers to action of a student who has caused disruption in a classroom, on school property or vehicles, or at a school related activity on more occasions during a school year and which was initiated by the student and required the attention of school personnel to deal with the disruption. SB 2239 (6)

No student shall be considered habitually disruptive before the development of a behavior modification plan by the principal, teacher and parent. Any student who is thirteen (13) years of age or older that does not comply with the behavior modification plan shall be deemed habitually disruptive and subject to automatic expulsion on the occurrence of the third act of disruptive behavior during a school year. After the second act of disruptive behavior during a school year by a student younger than thirteen (13), a psychological evaluation shall be performed upon the child. SB 2239 (6)

BULLYING POLICY

The Jones County School District does not condone and will not tolerate bullying or harassing behavior. Bullying or harassing behavior is any pattern of gestures or written, electronic or verbal communications, or any physical act or any threatening communication, or any act reasonably perceived as being motivated by actual or perceived differentiating characteristic that (a) places a student or school employee in actual and reasonable fear of harm to his or her person or damage to his or her property, or (b) creates or is certain to create a hostile environment by substantially interfering with or impairing a student's educational performance, opportunities or benefits. A "hostile environment" means that the victim subjectively views the conduct as bullying or harassing behavior and the conduct is objectively severe or pervasive enough that a reasonable person would agree that it is bullying or harassing behavior. Bullying or harassing behavior will not be condoned or tolerated when it takes place on school property, at any school-sponsored function, or on a school bus, or when it takes place off school property when such conduct, in the determination of the school superintendent or principal, renders the offending person's presence in the classroom a disruption to the educational environment of the school or a detriment to the best interest and welfare of the pupils and teacher of such class as a whole.

The Jones County School District will make every reasonable effort to ensure that no student or school employee is subjected to bullying or harassing behavior by other school employees or students. Likewise, the District will make every reasonable effort to ensure that no person engages in any act of reprisal or retaliation against a victim, witness or a person with reliable information about an act of bullying or harassing behavior. The District encourages anyone who has witnessed or has reliable information that a student or school employee has been subject to any act of bullying or harassing behavior to report to incident to the appropriate school official.

The School Board directs the superintendent or designee to design and implement procedures for reporting, investigating, and addressing bullying and harassing behaviors. The procedures should be appropriately placed in District personnel policy handbooks, school handbooks that include discipline policies and procedures, and any other policy or procedure that deals with student or employee behavior. The discipline policies and procedures must recognize the fundamental right of every student to take "reasonable actions" as may be necessary to defend himself or herself from an attack by another student who has evidenced menacing or threatening behavior through bullying or harassing. Furthermore, the Jones County School District defines "reasonable action" as promptly reporting the behavior to a teacher, principal, counselor, or other school employee when subjected to bullying or harassing behavior.

STUDENT COMPLAINTS OF BULLYING OR HARASSING BEHAVIOR

Students and employees in the Jones County School District are protected from bullying or harassing behavior by other students or employees. It is the intent of the Board and the administration to maintain an environment free from bullying and harassing behavior. This complaint procedure provides a process for filing, processing and resolving complaints of such conduct. Adherence to these procedures is mandatory. The failure of any person to follow these procedures will constitute a waiver of the right to pursue a complaint at any level, including review by the Board.

I. Definitions

Bullying or harassing behavior is any pattern of gestures or written, electronic or verbal communications, or any physical act or any threatening communication, or any act reasonably perceived as being motivated by any actual or perceived differentiating

characteristic that (a) places a student or school employee in actual and reasonable fear of harm to his or her person or damage to his or her property, or (b) creates or is certain to create a hostile environment by substantially interfering with or impairing a student's educational performance, opportunities or benefits.

A "hostile environment" means that the victim subjectively views the conduct as bullying or harassing behavior and the conduct is objectively severe or pervasive enough that a reasonable person would agree that it is bullying or harassing behavior.

Bullying or harassing behavior will not be condoned or tolerated when it takes place on school property, at any school-sponsored function, or a school bus, or when it takes place off school property when such conduct, in the determination of the school superintendent or principal, renders the offending person's presence in the classroom a disruption to the educational environment of the school or a detriment to the best interest and welfare of the pupils and teacher of such class as a whole.

II. Procedures for Processing a Complaint

Any student, school employee or volunteer who feels he/she has been a victim of bullying or harassing behavior, or has witnessed or who has reliable information that a student, school employee or volunteer has been subject to bullying or harassing behavior shall report such conduct to a teacher, principal, counselor or other school official. The report shall be made promptly but no later than five (5) calendar days after the alleged act or acts occurred. The school official shall complete a "Bullying/Harassing Behavior" complaint form which shall include the name of the reporting person, the specific nature and date of the misconduct, the names of the victim of the misconduct, the names of any witnesses and any other information that would assist in the investigation of the complaint. The report shall be given promptly to the principal or superintendent who shall institute an immediate investigation. Complaints against the principal shall be made to the superintendent and complaints against the superintendent shall be made to the Board chairman.

The complaint shall be investigated promptly. Parents will be notified of the nature of any complaint involving their student. The District official will arrange such meetings as may be necessary with all concerned parties with five (5) working days after initial receipt of the complaint by the District. The parties will have an opportunity to submit evidence and a list of witnesses. All findings related to the complaint will be reduced to writing. The District official conducting the investigation shall notify the victim and parents as appropriate when in investigation is completed and a decision regarding disciplinary action, as warranted, is determined.

If the victim is not satisfied with the decision of the District official, he/she may submit a written appeal to the superintendent. Such appeal shall be filed within ten (10) working days after receipt of the results of the initial decision. The superintendent will arrange such meetings with the victim and other affected parties as deemed necessary to discuss the appeal. The superintendent shall provide a written decision to the victim's appeal with ten (10) working days.

If the victim is not satisfied with the decision of the superintendent, a written appeal may be filed with the Board. Such appeal shall be filed within ten (10) working days after receipt of the decision of the superintendent. The Board shall, within twenty (20) working days, allow the victim and parents as appropriate to appear before the Board to present reasons for

dissatisfaction with the decision of the superintendent. The Board shall provide a written decision within ten (10) working days following the victim's appearance before the Board.

STUDENT CONDUCT

Citizenship in a democracy requires respect for the rights of others. The students of the district shall be expected to conduct themselves in a manner that the rights and privileges of others are not violated. Students shall respect constituted authority, conform to school rules and regulations, and provisions of law which apply to the conduct of juveniles or minors.

The principal may suspend or recommend expulsion of a student who violates one or more of the following specific standards of conduct while on school grounds, during a school related activity or school bus: S37-9-71

1. Causes or attempts to cause damage to school property or steals or attempts to school property;
2. Causes or attempts to cause damage to private property or steals or attempts to steal private property;
3. Causes or attempts to cause physical injury to another person except in self-defense;
4. Continued disobedience or persistent defiance of proper authority; S37-11-43
5. Behavior, which is detrimental to the welfare, safety or morals of other students S37-11-1
6. Using unchaste or profane language, the use of unchaste or profane writing and/or the drawing of obscene pictures;
7. Using or possessing any tobacco product;
8. Committing any offense, which tends to interfere with the educational process;
9. Using, possessing, selling or under the influence of any controlled substance or drug on a school campus, school bus, or at any school sponsored event;
10. Using possessing, selling or under the influence of alcohol on a school campus, school bus or school related activity.
11. Bothering or molesting in any way (harass, intimidate, threaten, or bully) other students or school personnel while at school or at school activities. Students guilty of these infractions will be disciplined accordingly. This discipline will result in suspension, expulsion, and/or arrest. The parents/guardians of these students will be notified immediately. Any student, school employee, or volunteer who feels he/she has been a victim of bullying or harassing behavior or has witnessed such action shall report such conduct to a teacher, principal, counselor, or other school official.
12. Possesses one or more self-defense devices (mace, pepper spray, and other chemical sprays) and
13. Displaying conduct which interferes with the learning process of others will be removed from the classroom and dealt with immediately.

DEMONSTRATIONS AND STRIKES

The Jones County Schools are responsible for providing an appropriate educational program for school age children within the school district.

The right of a student to attend school and receive a suitable education is determined by state statutes. However, the school district will not tolerate any disruptions or interference through violence, vandalism, seizure of any area of school property, sit-ins, walk-outs, or other methods of disruptions that violates this right.

CONDUCT/CITIZENSHIP GRADES

The conduct/citizenship grade of any student suspended will reflect the suspension by reducing the student's conduct/citizenship grade one letter. If a second suspension occurs, the student's conduct/citizenship grade will be lowered to a "U" upon the second suspension, the student's parents and the student will be informed that a third suspension may result in an expulsion. If a second expulsion occurs, a conference will be scheduled and a behavior modification plan developed. It should be understood that any student whose conduct interferes with the learning process of others will be removed from the classroom and dealt with accordingly.

Because of the importance of citizenship, each nine weeks a citizenship grade is recorded on the report card.

O (Outstanding)	4
S (Satisfactory)	3
N (Needs Improvement)	2
U (Unacceptable)	1

SPECIAL EDUCATION STUDENTS

Special education students may be suspended for a maximum of three days, unless it can be shown that the reason for such suspensions is prohibited. In each case, the student's I.E.P. shall be reviewed to determine if the behavior that caused the suspension was a manifestation of the student's handicapping condition. In all instances of unacceptable student behavior, a record of actions taken by appropriate personnel is to be documented and kept on file. The parents or guardian are to be notified of the disciplinary actions as they occur.

STUDENT SUSPENSION/EXPULSION

Suspension is the denial of the privilege of attending school in the district. Due process must be offered students prior to suspension.

When unacceptable behavior cannot be corrected by the resources of the school, the school board authorizes the school principal or his/her designee to suspend any student for violation of any published rule or regulation or for any act of misconduct or insubordination as a final effort to influence the student's behavior.

Suspension Period

The principal or his designee may suspend students for a period not to exceed five (5) school days for any one-(1) infraction of the student conduct standards. All attendance policy guidelines will be adhered to while a student is on suspension.

Any student suspended or expelled from a Jones County School:

- 1. Shall not trespass upon any Jones County School campus or enter any Jones County School building except for a pre-arranged conference with a principal.**
- 2. Shall not attend any day or night activities on a Jones County campus.**
- 3. Shall not participate in athletic or any other extra-curricular activities on a Jones County School campus.**
- 4. Students expelled and assigned to the Alternative School will be assigned a location at their home campus in order to be transported to the Alternative School.**
- 5. All of the above sections apply to students expelled and assigned to the Alternative School.**
- 6. Any student suspended from school must make up all work missed. All provisions pertaining to make-up work must be adhered to.**

DUE PROCESS/PROCEDURES

The superintendent of schools and/or principal of a school have the power to suspend a student for a good cause or for any reason for which such student might be suspended, dismissed, or expelled by the school board. However, such action shall be subject to review by and the approval or disapproval of the school board. If the parents/guardians or other persons having custody of the student shall feel aggrieved by the suspension or dismissal of that student, then such parent/guardian or other persons shall have the right to a due process hearing.

The superintendent or principal shall advise the parent/guardian of the student of his or her right to a hearing and the proper form shall be provided for requesting such a hearing. 537-9-71

PROCEDURES

- Students facing suspension shall be given oral or written notice of the charges against him/her by the principal or his/her designee;
- If the student denies the charges, he/she shall be given an explanation of the evidence that the principal or his designee has against him/her and shall be given an opportunity to present his/her side of the situation;
- In all cases of suspension, the parent or a guardian who is appointed by the Chancery Court shall be contacted prior to the suspension and notified in writing within twenty-four (24) hours of such a suspension giving the reason there of;
- If a student is to be sent home during normal school hours, a parent or guardian shall be notified before the student is suspended;
- Suspension in excess of five (5) school days may be administered by the action of the Discipline Hearing Committee or the District School Board and then only after such student has been offered notice, opportunity of hearing, and other procedural rights consistent with state and federal due process requirements;
- Students on suspension for three (3) or more days must return to school accompanied by a parent or guardian before he/she will be re-admitted to school;
- At the beginning of the school year, the school principal shall be given written rules of conduct to each student;
- Principals shall make a written report of each suspension to the superintendent each none (9) weeks. The report shall include:
 1. Name of the student, grade, address, and parent's name.
 2. Statement of the reason for the suspension includes the dates.
- S37-11-18 requires that the Youth Court attendance officer be notified when a child is suspended or expelled from the public schools and the reason for the suspension/expulsion.
- Any student may be expelled or placed on long term suspension for committing any of the offenses described in JCD, "Student Conduct";
- Students after being suspended two (2) times during the same school year, upon the third (3) suspension, may be recommended for expulsion by his/her principal to the superintendent that may be for a period of time beyond the beginning of the next school year.
- When a principal determines that a student has violated one (1) or more of the specific standards of conduct described in JCD "Student Conduct", he/she may suspend the student or recommend expulsion or long-term suspension of the student to the superintendent.
- Should the principal recommend expulsion or long-term suspension of a student, he/she shall arrange for a hearing before the Discipline Hearing Committee.

- The superintendent shall, within twenty-four (24) hours, through the board attorney, give the student and parents/guardians appointed by the Chancery Court any notices due. The notice must be consistent with the State and Federal due process requirements and delivered at least five (5) days prior to said hearing.
- Such hearing shall be held within ten (10) working days of the notice of expulsion or long-term suspension where possible. Said student shall remain on suspension until such hearing is held if in the opinion of the superintendent the student's presence in school would be a disruptive influence to the educational process.
- The permanent record and cumulative folder of a student who is expelled should contain the date of and reason for the expulsion. A student's permanent record is to be maintained on active status after the student has been expelled. 35-15-1

HEARING PROCEDURES (JCAR)

Students who are suspended or expelled from school have the right to appeal such action to the Jones County School Board provided they follow the proper procedure. In the case of suspension, a written notice shall be sent to the parents or legal guardian giving reasons for such suspension and arranging a time and place when the administrator shall be available for a conference with the parent or guardian. In the case of expulsion, the parents or legal guardian will be notified, in writing, of the time and place of a hearing either before the Jones County School Board, or a person or committee designated by the Jones County School Board.

At the hearing, the parent or guardian shall have the right to legal counsel and to all other legal rights. The hearing shall take place at a time and place designated by the school board and a decision rendered.

All school board hearings involving students will be confidential.

Definitions/Explanations of Terms

1. Limited expulsion is the denial of school attendance through the end of the current school year.
2. Unlimited expulsion is the denial of school attendance for a specific period of time beyond the beginning of the next school year or any permanent denial of school attendance.
3. Long-term suspension is the denial of school attendance for any period of excess of ten (10) days during the current year.
4. The age of relinquishing Youth Court jurisdiction is lowered from eighteen (18) to seventeen (17) when the offenses committed by the child would be a felony if committed by an adult (S37-13-53).
5. Parents, guardians or custodians of children under the age of thirteen (13) may be civilly liable for any criminal acts of their children.
6. S37-13-53 holds parents, guardians, or custodians responsible for unlawful activity occurring on school grounds.
7. S43-21-159 also removes jurisdiction from the Youth Court for an offense involving the use or possession of a firearm by a child who is fifteen (15) years of age if the same offense committed by an adult would be a felony.

CORPORAL PUNISHMENT (JDA) (S37-11-57)

As a matter of board policy, reasonable corporal punishment of a student is permitted as disciplinary measure in order to preserve an effective educational environment, which is free from disruption and is conducive to furthering the educational mission of the school board. The superintendent shall establish and enforce rules and regulations governing the administration of corporal punishment, which are consistent with the Jones County School Board (JDA). 5-37-57

DETENTION

For various reasons and purposes, pupils may be required to remain at school after the end of the regular school day. Such occasions merit professional supervision. The planning and scheduling of pupils to be kept after school reflect the system's philosophy of pupil-centered instruction and individual worth. Transportation will be the responsibility of the parents.

DETENTION GUIDELINES

Any student who fails to report to detention by 2:50 p.m. will not be allowed in detention and will receive an automatic suspension in lieu of that day's detention. Student will be given assignments for the entire period unless the administrator has approved an alternative.

Any student who fails to report to detention on the assigned date (s) without notification to an administrator due to any circumstances, and approval of reassignment by that administrator, will receive an automatic suspension in lieu of detention.

Detention dates will be scheduled in routine sequence on Tuesday, Wednesday, and Thursday of each week. No scheduling exceptions will be arranged or altered to accommodate requests by students who work after school, participate in extra-curricular activities or for other non-emergency personal reasons.

Parents are responsible for their students' transportation home. It will be necessary that parents pick up their student promptly at 3:50 p.m. or have other transportation provided.

IN-SCHOOL SUSPENSION

The Jones County In-School suspension will be housed on-site at each individual high school. The decision to place a student in I.S.S. will be the responsibility of the school administration. Participation in extra-curricular activities will be the decision of the Supervising Principal.

GANG-RELATED ACTIVITIES (JCDAEE) (S37-11-37, 39, 41)

Gangs, which initiate, advocate, or promote activities which threatens the safety or well-being of persons or property on school property, or which disrupts the school environment are harmful to the educational process. The use of hand signals, graffiti, or the presence of any apparel, jewelry, other accessories or manner of grooming, which by virtue of its color, trademark, symbol, or any other attribute which indicates or implies membership or affiliation with such a group, presents a clear and present danger and is prohibited.

Any incidents involving initiations, hazing, intimidation, and/or related activities of such a group affiliation, which are likely to cause bodily danger, physical harm, or personal degradation of disgrace resulting in physical or mental harm, is prohibited.

The Jones County School District is committed to maintaining a safe environment for its students and staff. Students are expected to adhere to the schools'-and district's standards of conduct

that promote well-being and support the learning process. Gang activity will not be tolerated in any form.

Where gang activities are suspected or confirmed, a complaint will be filed in accordance with the “Mississippi Street Gang Act” (Ms. Code 97-44-11). Any violation of the policy will result in disciplinary action by the school administration. The student/students involved in the violation shall be suspended and could be expelled from school (Ms. Code 94-44-1).

WEAPONS AND EXPLOSIVE DEVICES (JCDAE)

In accordance with the Ms. Code 37-11-18 (1972) any student in any school who possesses any controlled substance in violation of the Uniform Controlled Substance Law, a knife, handguns other firearms or any other instrument considered to be dangerous and capable of causing bodily harm or who commits a violent act on educational property, shall be subject to expulsion for a calendar year.

Such expulsion shall take in effect immediately subject to the constitutional rights of due process, which shall include the student’s right to appeal to the local school board.

If any student violates this policy, the weapon will be confiscated, the Youth Court authorities notified, the parents/guardians notified and the student suspended pending a hearing.

MS Code 97-37-17 creates a weapon-free school zone and includes the following language:

1. Describes a felony for any person to bring a gun/guns or dangerous weapons onto school property.
2. Describes a felony for causing a minor to bring a gun/guns or dangerous weapons onto school property.
3. Describes a misdemeanor for any person to bring certain weapons onto school property.
4. Describes a misdemeanor for causing a minor to bring certain weapons onto school property.

The Jones County School System also considers the use of possessions of fireworks, on a school bus, on a school campus or at a school function will be suspended for three (3) days. Any student detonating any fireworks on a school campus, on a school bus or at a school function will be suspended for five (5) days and may be arrested and/or expelled from school.

DRUG AND ALCOHOL POLICY (JCDAB-JCDAC)

The laws of the State of Mississippi (37-11-18) are quite clear concerning the issue of controlled substances on school property or at school-sponsored events. Contrary to what some would have you believe, the possession or use of even small amounts of marijuana is illegal and prohibited by state law. In compliance with this, the Jones County School District would like to make its position clear relative to the use, sale manufacturing, or possession of any controlled substance in the school, upon school buses, on the road to and from school, on the school campus, or at school-sponsored events.

Any student of the Jones County School District who knowingly consumes, possesses or sell alcohol during the school day, on a school bus, or at a school-sponsored event will be expelled for one (1) calendar year.

Any student of the Jones County School District who attends school, rides a school bus, or attends school-sponsored event under the influence of alcohol or intoxicated by alcohol will be expelled for one (1) calendar year.

Any student of the Jones County School District who knowingly consumes, possesses, or sells a controlled substance or drugs during the school day, on a school bus, or at a school sponsored event will be expelled for one (1) calendar year.

Any student of the Jones County School District who attends school, rides a school bus, or attends a school-sponsored event under the influence of a controlled substance or drugs will be expelled for one (1) calendar year.

STUDENT DRUG TESTING STATEMENT OF PURPOSE AND INTENT

Participation in school sponsored extra-curricular activities, clubs and organizations in the Jones County School District is a privilege. Activity students carry a responsibility to themselves, their fellow students, their parents, and their school to set the highest possible examples of conduct which include avoiding the use or possession of illegal drugs.

Drug use of any kind is incompatible with participation in extra-curricular activities on behalf of the Jones County School District. For the safety, health, and well-being of the students, the Jones County School District has adopted an Activity Student Drug Testing policy and a Student Drug Testing Consent Form for use by all participating students at the middle school and high school levels. A copy of the Jones County School District's Activity Student Drug Testing Policy is available upon request from the school.

DRUG TESTING & PARTICIPATION IN EXTRA-CURRICULAR ACTIVITIES

Each activity student will be given a Student Drug Testing Consent Form which will be read, signed, and dated by the student, parent or custodial guardian, and coach/sponsor before such student shall be eligible to practice or participate in any interscholastic activities. The consent shall be to provide a urine, saliva, or hair sample: (a) as part of the student's annual physical or for eligibility for participation; (b) as chosen by the random selection basis; (c) at any time requested based on reasonable suspicion to be tested for illegal or performance-enhancing drugs. No student shall be allowed to practice or participate in any activity governed by the policy unless the student has returned the properly signed Student Drug Testing Consent Form.

DISCIPLINE PROCEDURE

WEAPONS, EXPLOSIVE DEVICES, DRUGS, AND/OR ALCOHOL

The following procedure may be used by the school administration when concerned with the above-mentioned violations. The school administrator will:

1. Provide the student's parents/guardians with oral and written notification of the nature of the violation and intended punishment.
2. Provide the pupil with the opportunity to tell his/her side of the story.
3. Explain the evidence of the violation upon which the administrator is relying.
4. The student will be suspended for five (5) days.
5. Set a hearing date with the principal, parents, students and Superintendent within the five (5) days suspension.
6. At the hearing the following actions may be taken:
 - A. All charges dropped and the suspension lifted.
 - B. Suspension extended.
 - C. A recommendation made that the student be expelled from school.

All other disciplinary procedures will adhere to those stated in the Due Process/Procedures section of this handbook.

INTERVIEWS AND SEARCHES BY SCHOOL OFFICIALS (JCAB)

Students of the Jones County School District have the right to privacy and security against arbitrary invasion of their personal property by school officials. However, the Board of Education must maintain an atmosphere conducive to the pursuit of its educational goals, including a limited right to search student's personal belongings when it is in the interest of the overall welfare of other students or is necessary to preserve the good order and discipline of the school.

School administrators and teachers have the right to interview students regarding their conduct and/or the conduct of others.

School administrators and teachers have the right to search vehicles and lockers. Locker searches and other searches are to be conducted by not less than two (2) members of the school's professional staff.

INTERVIEWS AND SEARCHES BY LAW ENFORCEMENT OFFICIALS (JCAB)

Law enforcement officials may be called to the school at the request of the school administration. If the law enforcement officials find it necessary to interview students in the performance of their duties, he/she must first contact the school administration.

Prior to a law enforcement official (not to include the school security officers) interviewing a minor child, the school administrator will first inform the parents/guardians of the request. The parents/guardians will be asked to attend the interview. An adult representing the minor child must be present. If for any reason other than at the school administrator's request, a law enforcement official finds it necessary to remove any student from the school campus, the law enforcement official must sign a receipt stating that the student is in his/her custody.

STUDENTS RIGHTS AND RESPONSIBILITIES

The Board of Education of the Jones County School District assures that their legal rights under the Federal and State constitution and statutes shall be guaranteed. The Board of Education reminds the students that rights are also accompanied by responsibilities. These responsibilities include:

1. The responsibility not to discriminate against others.
2. The responsibility to attend school and to observe school rules and regulations essential for permitting others to learn.
3. The responsibility to attend school dressed in a manner that will not interfere with the rights or opportunities of others to learn or teach.
4. The responsibility of refraining from styles of grooming or dress which are a health or safety hazard and tend to disrupt the learning atmosphere.
5. The responsibility to refrain from libel and obscenity.
6. The responsibility to respect the right and interest of classmates who wish to participate in a meaningful ceremony or activity.
7. The sole responsibility for any spoken or written expression of a libelous or slanderous nature.

TOBACCO USE ON SCHOOL CAMPUS

The possession or use of any and all tobacco products by students on school property, school buses, or during any school-sponsored activity where a student is representing the Jones County School District is prohibited. Any violation of the policy will result in disciplinary action.

Students violating this policy for the first time will be suspended for one day. Any subsequent violation will result in an additional day's suspension.

E-cigarettes, vaporizers, etc. will be treated the same as tobacco use on campus unless reasonable suspicion exists to test the product in the device. A positive test for a controlled substance will be dealt with under the Possession of a Controlled Substance policy.

CARE OF SCHOOL PROPERTY

The wall in the building, the furniture in the classroom, library, cafeteria and the buildings and whatever they contain are provided at great expense by your parents and taxpayers. Every student should not only refrain from defacing school property, but should make every effort to encourage his/her friends and fellow students to care for school property. Remember, visitors form opinions about you, the student, by the condition of your school.

Help the janitorial staff by placing all papers and waste in the containers arranged around the campus for this purpose. It is never more than a few feet to trash can. If at any time there is an area of the campus that needs special attention, please report this to the custodian or to the administration.

Any student causing damage to the school property, either intentionally or through neglect on his/her part, will be liable for such damages. He may also be suspended from school. The parents/guardians of any student(s) causing damage to school property will be responsible for the cost of all replacements and repairs.

REGULATIONS PERTAINING TO AUTOMOBILES

Cars are required to be parked upon arrival and all occupants are required to immediately leave the car upon parking on campus. Students are not permitted to return to or sit in their cars during the school day.

Use of a vehicle to attend the Career and Technical Center by students is a privilege. Abuse of the privilege may result in revocation of privilege and/or disciplinary action taken by the Career and Tech administration. Examples of discipline include, but are not limited to: reports of improper or illegal driving between the student's home school and the Career and Technical Center, skipping class, tardiness to Career and Tech class, etc.

The cost of the student car permit is \$10.00. The administration will reserve the right to confirm ownership of the vehicle. All parking permits will be issued based upon space available.

In the event there is sufficient reason to suspect an illegal act, motor vehicles may be subject to search.

Co-op and seniors bringing cars on campus in order to go to work have a form signed by their employer.

Cars must be parked in a designated area, must not be moved during the school day, and must not leave until a designated time. All passengers of the vehicle must be properly dismissed from school.

Cars are required to be parked upon arrival, and all occupants are required to immediately leave their cars. No one should sit inside parked cars at any time.

Permits shall be withdrawn upon the first evidence of reckless driving.

Any student who fails to abide by the above regulation will lose his/her privilege of bringing an automobile to school and may be suspended. All rules apply to motor-bikes also.

The school assumes no responsibility for any accidents or injury sustained by those providing their own transportation to and from school, for any passengers who are riding with those providing their own transportation, or for any student who leaves school without proper legal permission and authorization.

SEARCH OF VEHICLE

The Jones County School System has the right by law (99-27-11) to search any car which it has reason to think or believe to be dangerous, to contain illegal substances or weapons of illegal nature. The student shall be asked to open his vehicle by the administration. Failing to do so may result in removal of the car from the campus, suspension, and/or expulsion of the student from school.

REGULATIONS PERTAINING TO SCHOOL BUSES

Students are reminded that riding the bus to and from school is a privilege and can be denied at any time the student's conduct so dictates.

Mississippi Law #37-41-2. Interference with operation of school bus; penalty.

It shall be unlawful for any individual, other than a student scheduled to be a passenger upon that particular bus, a member of the public school administration or faculty, or a law enforcement official, to directly or indirectly interfere in any way with passengers ingress and egress or the operation, including unauthorized boarding thereof, of a bus used in public school student transportation unless permission has been obtained as prescribed by pertinent rules and regulations promulgated by the state board of education of the local school authorities.

Upon conviction of violation of any provision of this section, such individual shall be guilty of a misdemeanor and shall be subject to a fine of not to exceed five hundred dollars (\$500.00), imprisonment in the county jail for a period of not to exceed six (6) months, or both. Any person under the age of seventeen (17) who violates any provision of this section shall be treated as delinquent within the jurisdiction of the youth court.

STUDENT BEHAVIOR ON BUSES

Students are expected to cooperate with the following regulations:

1. Students must be at assigned stops at loading time.
2. At no time are students to neither touch the outside of the bus nor hang heads, arms, legs, or bodies out of the bus.
3. Immediately, upon entering the bus, students are to be seated and are to remain seated until they arrive at their destination in the morning and bus debarkation-stop in the afternoon.
4. Students will board the bus and leave the bus according to the instructions of the bus driver. Students are to obey all directions of the bus driver.
5. Students may not leave the bus on its way to or from the school except at their designated stop.
6. Students are not to throw, sail, shoot, or pitch objects.
7. Students must sit in the seat assigned by the driver. Drivers have the option of delegating students to an assigned seat.
8. The bus must come to a complete stop before students try to enter the exit.

9. Loud talking and other loud noises are not permitted on the school bus.
10. Students are not to damage any part of the school bus. Students will be held financially responsible for any damage done.
11. No beverage or food may be consumed on the bus.
12. Chewing gum is prohibited on the school bus.
13. Intentional littering on the school bus is prohibited.
14. Students must identify themselves properly when requested to do so by the school bus personnel.
15. Vulgar language is prohibited on the bus.
16. Students will not fight on the bus or at the bus stop.
17. Students are not to molest or bother in any way (harass, intimidate, or threaten) other students while waiting for or while riding on a school bus.
18. Use or possession of dangerous objects on the school bus or at the bus stop is forbidden.
19. Students will not use, sell, or possess drugs or alcohol on the school bus or at the bus stop.
20. Stealing is prohibited.
21. Smoking is prohibited while on the bus. Tobacco products are not permitted on the bus.
22. Open defiance or open displays of disrespect or insolence toward a bus driver will not be condoned.
23. Other misbehavior as determined by the administration, including a pattern of repeated misbehavior, will not be permitted.
24. No objects may be carried on the school bus that may obstruct the view of the driver.
25. No student shall ride outside the bus on fender, or in the stairwell.
26. No student shall cross a highway or road to get on or off a bus unless properly directed by the driver, and if so directed, students should pass in front of the bus if necessary to cross a road or highway to mount or dismount the bus.
27. No student shall use the emergency exit for normal loading or unloading. This exit is to be used for emergency purpose only!
28. All students should be quiet when the bus is nearing a crossing of a railroad or highway.
29. The consequences of using cell phones on buses will be handled in the same manner as cell phones on campus.

PARENTS SHOULD:

1. Cooperate with school officials and bus drivers in promoting a safe and efficient means of pupil transportation. Parents should not expect buses to operate on roads that are not properly maintained or on roads where adequate places for turning around not provided.
2. Have children ready at the bus stop at the time designated for the bus to arrive.
3. Instruct pupils not to play in the road or cross the road until the bus arrives.
4. Use their influence in getting roads improved.
5. Make sure that pupils cooperate with bus drivers and discipline pupils for misconduct on school buses.
6. Notify the bus driver, local school or the transportation department to resume daily pick up for students that have missed riding the bus for three (3) consecutive days (am and pm route).

CONDUCT AND COURTESIES

DURING ANY PROGRAM, STUDENTS SHOULD:

1. Enter the assembly area quickly and remain quiet during the entire time spent there.
2. Show respect for the speaker or entertainer by looking and paying attention to what is being said.
3. Applaud in a cultural and refined manner when you enjoy something.

4. Never “boo”, whistle, or stomp your feet regardless of your opinion of the program.
5. Show proper respect during the National Anthem and prayer.

Students acting in other than an acceptable manner will be removed from the assembly area. A study area will be provided for students not attending the program.

IN THE CLASSROOM, a student should:

1. Enter the classroom on time, quickly, and remain quiet until you are asked to or need to speak.
2. Be prepared for and maintain the habit of expecting to work.
3. Keep your voice in a conversational tone when speaking.
4. Refrain from talking while someone else is talking.
5. Cooperate with the teacher and other students in every class activity.
6. Treat people in the same manner in which you would want them to treat you.
7. Obey the classroom conduct rules as described by the teacher.
8. Eating, drinking, and gum chewing are not allowed in the classroom.

IN THE MEDIA CENTER, a student should:

1. Handle all library materials with care. If you have a problem, ask a librarian for assistance.
2. Conduct yourself as gentleman and ladies.
3. Respect the request of the librarian.
4. Never remove library materials that have not been properly checked out.
5. Refrain from eating, drinking, and gum chewing.

IN THE CORRIDORS, a student should:

1. Move by the nearest route to your destination.
2. Keep to the right and do not run.
3. Not block the hall by stopping to talk or play.
4. Not talk or whistle loudly in the hall.
5. Have a hall pass if you are in the hall during a class period.

In passing through corridors to classes or entering or leaving the building, procedure is dictated by common sense and the common good of all students.

IN SCHOOL GENERALLY, a student should:

1. Always respect authority and abide by the school regulations.
2. Avoid loud talking, whistling, loitering, running, pushing, and crowding.
3. Refrain from eating, drinking, and gum cleaning inside the school building.

In general, obey all regulations as a young lady or gentleman should and at all times uphold the high ideals of your school.

IMMUNIZATION

No (minor) child shall be allowed to enroll or to attend any school without a valid Mississippi Immunization Certificate – Form 121 (or a Certificate of Medical Exemption – Form 122. Form 122 must be signed by the Mississippi Department of Health District Health Officer).

MEDICAL CARE/STUDENT MEDICATION

The faculty/staff of the Jones County School District does not render medical care. The exception would be in the case of serious injury or illness and then the administration will take steps necessary for the proper care of the injury or illness. Parents/guardians shall be notified immediately

should a student become seriously ill or injured at school in order for the parent/guardian to take command of the situation. In the event the injury or illness is of serious nature and the parent/guardian cannot be reached, the school principal shall make arrangements for professional medical care appropriate to the situation, including transportation to a health care facility. Such care shall be at the expense of the parent/guardian.

To promote safety of all students, all medication shall be administered to school children at home by the parent/guardian whenever possible. When necessary, the principal and other person(s) designated in writing by the school principal may administer medications and/or supervise self-administration to students under established conditions. Before ANY PRESCRIPTION/NON PRESCRIPTION MEDICATION can be administered to a student in the Jones County School District, the school administration must receive written permission from the student's parent/legal guardian. A physician's prescription or consent is required for the school nurse to administer any medication. Parents/guardians may come to the school to administer medication to their child. Medication will not be administered per telephone notification.

All medication that is dispensed to students during school hours must be in the original container and will be dispensed in accordance with the prescription and correct procedure. The Prescription/Non-Prescription Drug Authorization Form must be signed by the student's parent/guardian.

The Prescription/Non-Prescription Drug Authorization Form requires the following:

1. Name, age, and grade of the student.
2. Name of Medication.
3. Type of illness and injury.
4. Time, Route, and dosage of medication to be administered.
5. Date and signature of parent/guardian.
6. Quantity of medication in the pharmaceutical container.

To promote the safety of students, it shall be the responsibility of the parent/guardian for safe delivery of medication to and from school. Medication shall not be transported on the school bus.

The following shall be adhered to:

1. A form will be used to document the administration of all medication to students. The student's name, dosage of medication, name of medication, route of medication, and the time to be given shall be written on this form. The principal/designee witnessing the student taking the medication must initial and record the time the medication was administered.
2. Student workers are not to give any medication to another student.
3. If a student is taken off his/her medication or medication is changed, the student's parent/guardian must notify school personnel. This explanation is to be filed with the medication form(s).
4. Prescription medication shall be in a pharmacy container and shall clearly identify student, the dosage, and the prescribing physician. Medications that are provided in envelopes or other non-specified container will not be accepted. All medication must be kept in a locked cabinet.
5. All medication forms are to be filed and left in the school office.
6. Medication must be picked up by the parent/guardian within one day of the end of the school year or they will be discarded or destroyed.
7. Medication cannot be shared. Any student distributing or sharing any type of medication on the way to or from school, on a school bus, at a school sponsored activity, or on a school campus will be disciplined. The discipline could be in the form of expulsion.

8. Failure to follow these procedures could result in the termination of prescription medication administration for the student at school. Questions regarding the administration of medication to a student should be directed to the school principal.

ASTHMA INHALER, ANAPHYLAXIS MEDICATION, AND/OR INSULIN SUPPLIES

“Schools recognize the importance of students being allowed to carry on their person an asthma inhaler, anaphylaxis medication, and/or insulin supplies. A student may carry emergency medication-asthma inhaler, anaphylaxis medication, and/or insulin supplies on his/her person. They will need to have a yearly “medical release form for the asthma inhaler, anaphylaxis medication and/or insulin supplies” completed and signed by the students’ health care provider, the parent/legal guardian and the principal. The form states the student has been instructed in and understands the purpose, appropriate method and frequency of use of his/her inhaler, anaphylaxis medication and/or insulin supplies. Students are to be instructed in the proper disposal methods of all medication and supplies. The school is absolved from any responsibility in safeguarding the student’s asthma inhaler, anaphylaxis medication, and/or insulin supplies. If a student has emergency medication-asthma inhaler, anaphylaxis medication and/or insulin supplies and is going on a school sponsored field trip, it is the responsibility of the parent/legal guardian to supply the medication/supplies and accompanying doctor’s orders during the field trip.

Jones County Schools shall adhere to the Return to School Guidelines as prepared by the Mississippi Department of Health, Division of Epidemiology, Office of Community Health Services.

HEAD LICE

Jones County School District has a “No NIT/EGG Policy”. By law according to the Mississippi Department of Health, upon the third consecutive occurrence of head lice notification, the Mississippi Department of Health (MDH) will be notified and a clearance letter from the MDH will be required before the student will be allowed to return to school.

WORK PERMITS

The Board of Education grants permission to principals to approve a limited class schedule for graduating seniors who need to be away from school for a portion of the school day to work because of hardship. Such approval for a limited schedule is to be granted after the following conditions have been met:

1. Conference involving principal, parent or legal guardian, and student.
2. Written request from parent or legal guardian outlining desired change for the student.
3. Letter to parent or legal guardian from the principal approving to request. Students must make application for a work release schedule no later than two weeks prior to the beginning of each grading period. Work permits shall be issued to cover one semester and may be renewed for the following semester based on the student’s academic performance.

A prerequisite to the issuance of a work permit shall be that the student be enrolled in all necessary courses for graduation and meets District and State requirements for daily school attendance.

Any variation of the age requirements will be dealt with on an individual basis by the school administration.

USE OF THE TELEPHONE

Parents are requested not to call pupils or teachers over the telephone to ask that messages be delivered to them except in cases of real emergencies. Teachers will not be called from their classroom to answer the phone unless it is a emergency. All students' calls will be limited to two (2) minutes.

LIBRARY/MEDIA CENTER

The library is a center of learning opportunities in the school. A student's efficient planning for the use of his/her time there will determine largely the success of his efforts in all studies. The library is open during school for reading, reference work, and study. Students in the library must be quiet at all times. Any student not assigned to the library and wishing to use it, must present the librarian with a hall pass signed by his/her teacher. Any students wishing to study together must have permission from the librarian.

Books may be checked out for two weeks and renewed if necessary. Students are responsible for the book if lost or damaged. References and dictionaries are to be returned to their proper places after use. No magazine may be allowed to be removed from the library.

A fine of five (5) cents per day (weekends included) is charged for overdue books.

LOCKERS

Each student is encouraged to utilize a locker. It is advisable that each student keep all material not in use in his/her locker. The school does not accept responsibility for any contents left in lockers.

If the school rents locks for lockers, the student shall be required to pay a lock fee of \$3.00.

All lockers and tote bags are subject to examination at any time if officials feel the general safety or protection of the students and school is endangered or in question. While the locker is in his or her possession, the student is held responsible for its condition (inside and outside).

No student is allowed to change his locker or share his locker without the approval of the office personnel.

No student shall be required to utilize a locker.

CRISIS MANAGEMENT

There are many varied crisis situations, which can impact the school. The Jones County School District developed a Crisis Management Plan for each school. This plan is on file at individual schools in the district.

The Jones County Schools will periodically conduct Crisis Management drills to include school lock-down drills.

TORNADO DRILLS

Tornado and severe weather drills will be conducted periodically to insure familiarity and maximum safety in the event of such an occurrence.

Signal for Tornado Drill is: Two (2) long bells.

All clear signal is One (1) long bell.

FIRE DRILLS

Fire drills will be conducted a minimum of eight (8) times per year in order to insure that students will be familiar with a safe and quick method of departure from the building in case of fire.

Signal for Fire Drill is: Three (3) short bells.

All clear signal is One (1) long bell.

*Some schools do not use bells but use a unique electric sound to indicate the specific emergency.

SCHOOL FEES			
FEE	WEST	SOUTH	EAST
Band (instrumental repair)	\$20.00	\$20.00	\$20.00
Science	9.00	9.00	9.00
Agriculture	9.00	9.00	9.00
Jr./Sr. Art	60.00	60.00	60.00
Family Dynamics	5.00	5.00	*****
Information Processing	18.00	18.00	18.00
Paper Fee	3.00	3.00	3.00
Word Processing	9.00	9.00	9.00
Band (uniform cleaning)	30.00	30.00	30.00
Drama Fee	12.00	12.00	12.00
Parking Fee	10.00	10.00	10.00
Desk top Publishing	9.00	9.00	9.00
Report Card (duplicated)	.50	.50	.50

WORKBOOK FEE WILL BE CHARGED AS NEEDED

SUPPLEMENTAL MATERIALS

This school board hereby authorizes the superintendent to charge reasonable fees, but not more than the actual cost, for the following:

1. Supplemental instructional, materials and supplies excluding textbooks;
2. Other fees designated by the superintendent as fees related to a valid curriculum educational objective, including transportation; and
3. Extracurricular activities and any other educational objectives, such as band trips and athletic events.

All fees authorized to be charged under this policy, except those fees authorized under subsection (1)(a) of this policy, shall be charged only upon the condition that a financial hardship waiver may be granted upon request pursuant to the following.

FINANCIAL HARDSHIP WAIVERS

All fees authorized to be charged under subsections (a) and (b) of the Fee Policy above shall be charged only upon the following conditions:

1. Applications for hardship waivers shall be kept in the strictest of confidence will all files and personal disclosures restricted from review by the general public.
2. Any family who qualifies for the National School Lunch Program, as created by the Richard B. Russell National School Lunch Act (42 USCS Section 1751 et seq.), shall receive a financial hardship waiver. Other circumstances causing a family to experience financial hardship, including, but not limited to, an illness, death or change in employment, also shall allow families to receive a financial hardship waiver. The Jones County School Board has the discretion to award a financial hardship waiver under any other circumstances deemed appropriate by the majority of the board.
3. Pupils eligible to have any such fee waived as a result of an inability to pay for said fees, shall not be discriminated against nor shall there be any overt identification of any pupil who has received a financial hardship waiver by use of the special tokens or tickets, announcements, posting or publication of names, physical separation, choice of materials or by any other means.

4. In no case shall any of this school district's procedures expose any pupil receiving a hardship waiver to any type stigma or ridicule by other pupils or school district personnel.
5. The confidentiality provisions of this policy shall apply equally to any students who have a inability to pay any fees authorized under section C of the Fee Policy above.

In no case shall the inability to pay the assessment of fees authorized under the provisions of the fee Policy above result in pupil being denied or deprived of any academic awards of standard, any class selection, grade, diploma, transcript or the right to participate in any activity related to educational advancement.

The superintendent shall establish administrative procedures consistent with this policy for its implementation and duplicate the form for use by applicants.

Criteria for Selection: The selection of pupils eligible for a fee waiver will be based on the federal guideline for Free and Reduced Price Meals.

VISITORS AND CONFERENCES

Parents/guardians are encouraged to visit the school. All visitors must report to the principal's office upon arrival at school for proper authorization and to receive a visitor's nametag. No one is to go directly to a classroom without reporting to the office first. Classes must not be disrupted. Students are not allowed to bring visitors to the school. Parents/guardians are encouraged to request conferences with teachers as needed. These conferences must be arranged through the principal's office.

Parent conferences are encouraged whenever the teacher or parent feels that such a conference is needed. Interim reports, which are issued four times a year during the middle of each nine-week period, will provide a space for the teacher to indicate the need for such a conference. Parents are urged to respond to these requests and to make their own requests for conferences when they believe such a conference would be beneficial.

A parent, guardian, or custodian of a compulsory-school-age child enrolled in a public school district may be requested to appear at school by an appropriate school official for a conference regarding the acts of a child. Any parent, guardian or custodian who refuses or willfully fails to attend such discipline conferences as specified in Mississippi Law 37-11-53, may be summoned by the superintendent of schools and be required to attend such discipline conference. Any parent, guardian or custodian who fails to attend a discipline conference to which such a parent, guardian or custodian has been summoned under these provisions shall be guilty of a misdemeanor and, upon conviction, shall be fined not to exceed Two Hundred Fifty Dollars (\$250.00).

SECTION 504

The Jones County School District will not discriminate on the basis of disability in admission or access to, or treatment or employment in its program and activities to the extent provided by law.

The following person has been designated as the Section 504 Coordinator and will handle inquiries regarding the Jones County School District's non-discrimination policies, the filing of grievances, and requests for copies of grievance procedures covering discrimination:

Melissa Bufkin
Section 504 Coordinator
5204 U.S. Highway 11 North
Ellisville, MS 39437
Phone: 601-649-5201

If you have further questions or concerns, you may contact:
United States Department of Education
Office for Civil Rights
1999 Bryan Street, Suite 1620
Dallas, Texas 75201-6810
OCR 305
#214-661-9600

REVISED CUMULATIVE FOLDER GUIDELINES

For the purpose of compliance with the Family Education Rights and Privacy Acts, Jones County Schools have eliminated the use of written consent of parents or eligible students when transferring student records.

In the event a student transfers from a Jones County School to another school, records will be forwarded to that school upon proper request of said school officials.

TRANSFER OF STUDENT RECORDS

INTRA-DISTRICT

All transfers within the Jones County District should include the cumulative folder and permanent record.

STUDENT INSURANCE

It is order of the Jones County School Board, superintendent, and principals that every student participating in extra-curricular activities, such as interscholastic sports, must secure school insurance, or the parent or legal guardian must write a letter stating that they have an insurance policy and will show this policy to the principal of the individual school. In such cases, the parent or legal guardian shall be responsible for all matters thereafter.

GRIEVANCE PROCEDURE

A grievance procedure is available in each school in the School Board Policy Manual and is available to all teachers and students upon request (Index GAE-R). The same procedure applies to staff and students.

STATEMENT OF ASSURANCES

It is our policy not to discriminate on the basis of race, color, national origin, sex or handicap in all programs, services, and activities in the Jones County School System.

PERSONAL GOODS POLICY

Students are not permitted to bring any electronic communication device to school or on a school bus. A list of these items will include the following: cell phones, digital cameras, radios, tape players and all other electronic communication devices. School officials will confiscate any of these items brought to school by students. In the event a device is brought on campus and is lost, stolen or damaged, the school will not assume any responsibility for the cost or repair of the device.

Radios, tape players, etc. are to be confiscated if brought on campus by students. These items are to be returned to the student's parent(s) at the end of the semester. If requested by the parent(s) the item will be returned earlier.

However, possession and use of cell phones will be handled in a different manner:

- If the student is in possession of a cell phone on campus during school during regular school hours, the phone will be confiscated.
- The first time a student is guilty of possession of a cell phone on campus during school, the student will receive three (3) days of after school detention. The cell phone will be returned after the last day of after-school detention is served.
- After the first offense, each time a student is guilty of possession of a cell phone on campus during school, the cell phone will be confiscated for five (5) school days, and the student will receive one day in-school suspension at the Alternative School (Pine Belt Education Service Center). Parents may pick the confiscated cell phone up at the conclusion of the fifth school day (after 2:45).
- Any student guilty of using a cell phone or any other electronic device to in any way compromise the integrity of any school work or test will be suspended for three days.
- Any student guilty of knowingly using a cell phone or any other electronic device to produce or possess any form of pornography will be recommended for expulsion.

Students will not be allowed to bring rolling backpacks on the school bus or school. This policy is initiated due to the possibility of student injury on the bus and in the school.

Flowers, balloons, cards and/or food items will not be delivered to students at school. The school administration will refuse to accept delivery of the above-mentioned items. The items listed are not all inclusive. The school administration will decide if other items are to be added to the list.

DRESS AND GROOMING

The Jones County Board of Education and local administration recognize the importance of individual rights and privileges of each student. However, the Board and Administration equally recognize that no single individual's right should infringe upon or take away from the rights of the overall student body.

Parents should be aware that their son's or daughter's appearance is a reflection of basic family teachings regarding common modesty, decency, and attitudes toward themselves and others.

Students are expected to be dressed and groomed properly for school. Dress that is appropriate for picnics, dances, etc. would certainly be inappropriate for school as well as school-sponsored activities.

Students attending the alternative school shall abide by a Jones County School Board approved uniform dress policy. A copy of this policy is available at the Pine Belt Education Service Center upon request.

GENERAL POLICY REGULATIONS:

The school administration will be the judge if the dress and/or appearance of a student is in question. This includes all school functions.

1. All students shall be clean and appropriately groomed at school or at any school activity.
2. Extreme or unusual grooming or dress type which could disrupt proper classroom atmosphere, disrupt school decorum, or would be disruptive to school discipline will not be condoned (e.g. unnaturally colored hair, pajamas, blue jeans with holes, sagging pants, hip huggers, lace-up jeans, shorts shorter than 5 inches above the kneecap, or blue jeans with holes.)
3. Dress or grooming that is dangerous, presents health hazard, or is immodest will strictly be inappropriate for school use. (e.g. chains around waist or neck and clothing with holes, etc.)
4. The wearing of hats, caps, toboggans, headbands, scarfs and do-rags on campus during normal school hours will not be permitted. No hoods of any type may cover the head during normal school hours.
5. Shoes and appropriate undergarments are required as a part of necessary dress.
6. All clothing must be of appropriate length. The appropriate length is no higher than five (5) inches above the top of the kneecap when measured from either the front or the back of the knee either standing or seated.
7. No fraternity or sorority jerseys or shirts shall be worn. Mississippi Code 537-11-39
8. Garments that expose the midriff either when the student is standing or seated are not permitted. Also, not permitted are: tank tops without blouses or shirts, backless or low-cut dresses, bicycle shorts spandex type clothing, shower shoes, sweat pants, indecent clothing, transparent clothing, clothing with slogans and/or advertising that may be detrimental to a wholesome school atmosphere, or garments that have slogans or advertisements for alcohol or tobacco products.
9. Male students may not wear earrings and studs. Females wearing earrings must wear these in their ears only.
10. Visible body piercing or visible tattoos will not be permitted.
11. All garments shall be worn in a conventional manner. (Pants at the waistline) Belts must be worn with pants that have belt loops.
12. The wearing of non-prescription sunglasses is not permitted in the buildings or classrooms of the Jones County School District.

The dress and grooming of students is to be monitored by the student's first period teacher. The school administration is expected to monitor dress and grooming throughout the school day.

VIOLATION OF THE DRESS CODE

1. First violation results in a warning.
2. Second violation results in an afternoon of detention.
3. The third violation results in a day of in-school suspension.
4. The fourth violation results in a day of suspension.

Students and parents are reminded that the dress code is in effect both at school and on school sponsored activities.

POLICY ON SENIOR PROM AND HOMECOMING DANCE

The Jones County School Board has approved the following policy allowing a senior prom and a homecoming dance at each high school each year. The decision to have the activity at the school will be up to the senior class. If the activity is held on the school campus, the following guidelines will apply.

1. All school rules on citizenship, discipline, drugs, and alcohol (See pages applicable in Student Handbook). In addition, any drug/alcohol violations will be turned over to law enforcement.
2. Cost for law enforcement is paid for by sponsoring committee. Four deputies will be hired for the activity. Two deputies will monitor inside the building and two will monitor outside the building.
3. Tickets- admitted by ticket only.
4. Date does not have to be a student. Student and date admitted only.
5. Cost to school will be none.
6. No out passes. (Cannot return if the student leaves gym)
7. Soft-shoes or no shoes allowed on gym floor.
8. All four administrators present. Volunteer basis for teachers.
9. Senior parents as chaperones. Minimum of twelve (12) chaperones. Must be approved by the school. Must be senior parents.
10. Ends at 12:00 midnight.
11. Decoration and clean-up responsibility of senior class.
12. Senior class responsible for any damage.
13. All refreshments in lobby only. No refreshments on gym floor.
14. No tobacco of any form will be allowed.
15. Final plans for the activity must be approved by the administration of the school.
16. Gym available all day for senior activities.

We realize that rules cannot apply to all situations. When there is a question, the decision of the school administration will apply.

ELECTED OFFICES

The rules and regulations stated below are to be administered in a manner that does not discriminate based on race, color, national origin, sex or handicap.

1. Show an overall 78 grade point average from previous semester grades.
2. Maintain an overall 78 grade point average while holding office or position.
3. Have a citizenship grade average no lower than an "S" from the previous semester.
4. Maintain a citizenship grade average of "S" while holding the office or position.
5. Quality for classification of appropriate grade for office position.
6. Maintain conduct on and off campus that reflects the values and attitudes of dignity and integrity that typify the character of Jones County students.
7. Any student nominated for an office, award, or selected or elected honor who an "N" or "U" in conduct the nine weeks previous to selection or election will be subject to review by the principal to determine eligibility, unless the requirements for conduct are stated in the selection or election guidelines.

STUDENT COUNCIL

In order to be recommended to run for the student council, a student must meet the same requirements to run for any elected office. The following procedures will be adhered to:

Junior High

The Junior High teachers will recommend students to run for the Student Council. A committee of teachers will interview each student recommended. Each student must deliver a speech to the committee. The committee will select the students to be placed on the ballot.

From those placed on the ballot, the seventh grade students will elect ten (10) members and the teacher committee will appoint five (5). The eighth grade students will elect ten (10) members and the teacher committee will appoint five (5) members. There will be a total of thirty (30) members.

High School

Teachers grades nine (9) – twelve (12) will nominate students to be placed on the ballot for the election. The students in grades nine (9) – twelve (12) will then elect five (5) students per grade for a total of twenty (20).

A committee of teachers, administrators, and counselors will select twenty (20) students from the previous years' membership. This will make the total membership forty (40) in the high school.

Duties:

1. Attend meetings on a regular basis.
2. Promote the best interest of the Jones County Schools.
3. Serve as a link between the student body and faculty.
4. Foster sentiments of law and order.
5. Develop a growing appreciation for a democracy by pursuing the educational possibilities and the privilege of participating in a democracy.

REGULATIONS FOR DISMISSAL FROM OFFICE OR POSITION

Infractions of rules set forth in the regulation pertaining to the general qualifications for office or position may lead to immediate dismissal. The final judgment to determine the infraction that elicits the need for dismissal is to be an administrative decision.

JONES COUNTY SCHOOL BOARD POLICY ON AWARDS TO STUDENTS

When a student earns an award and is presented with the award, it then becomes the property of the student to do with as he/she chooses.

This policy includes academics, athletics activities, athletic jackets, or any other area where presented to a student for college work.

CLUBS AND ORGANIZATIONS

A list of clubs and organizations with sponsors will be posted on the bulletin board in each classroom at the beginning of school. Students interested in participating will need to contact the sponsor for information. All clubs and organizations will meet after school hours. Sponsor must approve all club meetings.

- Sponsors must read and approve all correspondence.
- Sponsors must read or hear all speeches before they are given publicly.
- All announcements must have the sponsor's signature.

STUDENT-STAFF RELATIONS

Staff members shall regard each student as an individual. The staff shall aid each student in his/her learning, consistent with district goals. Students shall be treated with courtesy and consideration. Any use of derogatory remarks, directed toward students, by staff members shall be prohibited.

Each student is urged to regard staff members as people with specific knowledge and capabilities. No student shall have the right, nor be allowed, to interfere with the efforts of the instructional staff to implement a learning program. Nor shall a student have the right, nor be allowed to interfere with the learning of other students.

Violation of the provisions of this policy shall result in appropriate disciplinary action.

COMPUTER-ASSISTED INSTRUCTION

The Jones County School District is committed to providing the best possible instructional aids for the District's students and teachers. The availability of educational resources through technology serves as a catalyst for providing opportunities for academic excellence. The Internet is a connection of computers providing the user with worldwide information.

With the installation of an Internet system, students and teachers may have access to materials that the educational value gained through the use of the Internet system outweighs the possibility that users may obtain materials not consistent with the educational goals the district.

User operation of the Internet system relies upon guidelines, which the user must strictly adhere to. The user must be aware of and accept the responsibilities for efficient, ethical, and legal utilization of the system. If the user is found to have violated these responsibilities, the Jones County School District will terminate his/her access to the network and disciplinary action will be taken, in accordance with school district policies. This disciplinary action will be taken at the discretion of the individual school administrators. Board Policy (IFBG)

ACCEPTABLE USE POLICY FOR THE SCHOOL DISTRICT'S INTERNET AND OTHER ELECTRONIC COMMUNICATION DEVICES

Computers are used to support learning, enhance the school district's instructional program, and enrich the school community. Computer networks and other electronic communication devices allow individuals to interact with many computers along with accessing information. The Internet, a network of networks, allows people to interact with hundreds of thousands networks and computers from all over the world. It is general policy that all computers used through the school district's electronic communication devices are to be used in a responsible, efficient, ethical, and legal manner. Failure to adhere to the district policy and guidelines for the use of the district's computer system, as described below, will result in revocation of access privileges and/or further punitive action.

The following practices using District technology resources shall be prohibited:

1. The violation of any state and/or federal laws pertaining to the use of electronic communication;
2. The violation of any state and/or federal laws pertaining to the rights and privileges of students and/or school district employees;
3. The use of profanity, obscenity, lewdness, vulgarity, threat, disrespect or other inappropriate language in electronic mail or messages;
4. The access of material that has been deemed inappropriate for school use, i.e., chat rooms, instant messaging systems not provided by the district, copyrighted music for download, etc.;
5. Any use that disrupts the educational and/or administrative goals of the Jones County School District;
6. Any use of a District account by anyone but the authorized owner of the account;
7. The reposting or forwarding of communications in confidential information;

8. The reproduction of copyrighted material without explicit permission, i.e., violating federal copyright laws;
9. The use of technology resources for financial gain, commercial activity, unauthorized access, or any illegal activity;
10. Any attempt to harm or modify data belonging to other users;
11. Any attempt to gain unauthorized access to district system data, destroy software, or interfere with system operation or security; and
12. Any action deemed by the school district, school board, or school administration to be in violation of policy, regulation, or law.

The person to whom an e-mail account or authorized access is issued by school official (s) is responsible for its proper use at all times. This account must not be given or shared with another individual. The account assigned to responsible users is free. However, a responsible user of the system may only keep the account as long as the user is authorized by the Jones County School District as founded by the adherence to the above actions.

Because access to the Internet provides connections to other computer systems located all over the world, users (school district employees, students, and/or community members) must understand that neither the Jones County District or any participant thereof controls the content of the information available on the Internet or any other electronic communication device. Some of the aforementioned information is controversial and sometimes offensive. Thus, the Jones County School District reserves the right to maintain, monitor, or review any Jones County School District authorized account or resource.

USE OF TECHNOLOGY RESOURCES

The Jones County School District is committed to providing the best possible instructional aids for the District's students, teachers, and community. The availability of educational resources through technology serves as a catalyst for providing opportunities for academic excellence. The Interest is a connection to provide worldwide information.

With the installation of this system, students, teachers, and community members may have access to materials not considered to be of educational value. The Jones County School District believes that the educational value gained through the use of the Internet system out weights the possibility that users may obtain materials not consistent with the educational goals of the District. While the Jones County School District limits access to inappropriate materials on the Internet through the use of filtering software, the user should be aware that no filtering system is completely effective in preventing access to all inappropriate material and that it is responsibility of the user to follow the above regulations and any district directives.

User operation of the system relies upon guidelines, to which the user must strictly adhere. The user must be aware of and accept to responsibilities for efficient, ethical, and legal utilization of the system. If the user is found to have violated these responsibilities, the Jones County School District may terminate the access to the network and disciplinary action may be taken in accordance with school district policies.

CIPA AND COPPA COMPLIANCE
Children's Online Privacy Protection Act (COPPA) and the
Children's Internet Protection Act (CIPA)

The Jones County School District is CIPA and COPPA Compliant. This Acceptable Use Policy (AUP) is a legally binding document based on this compliance.

Under the terms of CIPA and COPPA, a user will not disclose, use, disseminate or divulge personal and/or private information about him/herself, minors or any others including personal identification information, etc., except to authorized users for authorized purposes. The Jones County School District will not disclose personal information about students on websites – such as full name, home or e-mail address, telephone number, and/or social security number (COPPA).

The user agrees no to access, transmit, or re-transmit any materials in furtherance of any illegal act or conspiracy to commit any illegal act or violation of local, state, or federal law or regulations and/or school district policy. Furthermore, the user shall not violate copyrighted material(s), including plagiarism, generate threatening, harassing, obscene, or protected by trade secret, and/or other material that is inappropriate to minors (COPPA).

The user shall have the responsibility to use computer resources for academic purposes only. Therefore, filtering will be utilized on all computers accessing the Internet (CIPA). The user should not expect any files stored on a school-based computer to remain private. Authorized staff will periodically inspect folders and logs of network usage will be kept at all times. Should routine review and maintenance of the system indicate that the user has violated policy, school codes, local law, state law, or federal law, the Jones County School District will fully cooperate with the appropriate legal officials in any investigation related to illegal activities conducted through the user's Internet account. Users should not provide his/her passwords to another person or use another person's passwords, other than through district level request and/or authorization.

ASBESTOS NOTICE

Asbestos containing materials have been detected in many school buildings in our district, but because of the remote locations or types and the steps taken to manage it, the potential for contact or contamination is very remote.

Certified copies of the initial inspection, the most recent re-inspection, and management plans are available for your review at the superintendent's office and your child's school.

CHILD FIND

The Jones County School District (JCSD) is participating in an ongoing statewide effort to identify, locate, and evaluate children birth through twenty-one (birth-21) who have a physical, mental, communicative and/or emotional disability.

JCSD believes every child has the right to a free appropriate public education. The Child Find Project, a service of the Jones County School District, is a federally-funded program established to help identify a child who is suspected of having a disability. Our goal is to identify, evaluate, and provide appropriate services for any child with a disability between the ages of 3 and 21 who resides within Jones County. If it is determined the disability interferes with learning, special education and identified related services may be recommended and an Individual Education Program (IEP) developed by school personnel and the eligible child's parent(s) in order for the child to receive an education that meets the child's unique needs.